



GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			
Background Information			
Requested Action			
City Manager and/or Finance Review			
Council Vote/ Action Taken			
Departmental Follow-Up			

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

FY26 Budget Schedule



January	Department Heads begin entering budget information
February 8	Council sets goals for upcoming FY
February 14	Budget requests due from Department Heads
February 18–27	Manager & Finance Director meet with Dept Heads to review budget requests
March	Manager prepares FY26 budget recommendation, incorporating Council Goals
April 1 (12-4)	Manager & Finance Director meet with Budget Committee
April 16	Manager presents FY26 Budget overview and discusses significant changes
May 7	Councilors hear from individual departments (General Government, Technology, Police, and Fire)
May 14	Councilors hear from individual departments (Building & Grounds, Public Works, Library, Economic Development, and Community/Social Services)
May 21	Councilors hear from individual departments (Ambulance, WasteWater, and TIF) and start Budget Workshop
May 28	Budget Workshop (Continued Budget Workshop if needed)
June 4	Budget First Reading
June 18	Budget Second Reading