

City of Gardiner, Maine

Request for Proposals

Capital Improvement Plan Development

Answers to Questions and Clarifications:

Q: Does the Cover, Cover Letter, Similar Project Examples, and Table of Contents count against the page limit?

A: The Cover, Cover Letter, and Table of Contents will not count against the page limit. Similar Project Examples will fall within the ten-page proposal limit.

Q: What is the anticipated timing of the completion of the City's Climate Vulnerability Assessment and the update of its Comprehensive Plan?

A: The Climate Vulnerability Assessment is complete. A digital copy of the report is available [here](#). We anticipate completing the Comprehensive Plan by early spring 2027.

Q: Does the City have an existing or prior multi-year Capital Improvement Plan? If so, is the Plan accessible online or otherwise available for review?

A: The City of Gardiner does not have an existing or prior CIP

Q: Does the City have a written Capital Improvement Planning Policy? If so, is the Policy accessible online or otherwise available for review?

A: A Capital Assets and Capital Improvement Plan was established in 2012. It has not been fully utilized since 2017.

Q: Will the scope of the CIP include replacement plans for fleet vehicles, Public Works equipment or Fire Dept. apparatus?

A: Replacement planning of vehicles, equipment, or apparatus will not be in the scope of this project. The City will supply the anticipated replacement schedule and costs for these items. These known expenses should be accounted for in developing the funding strategy and asset management tool for the CIP.

Q: Does the City have Esri licensing?

A: Yes, Gardiner has two licenses for ArcGIS Pro

Q: Does the City currently use an asset management software?

A: No, the City does not use asset management software

Q: What utilities does the City own and manage?

A: The City operates the wastewater system and treatment plant, which serves portions of two other municipalities. It has an enterprise fund for its operations. No other utilities are owned by the city.