



GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			

Background Information

Requested Action	
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	5/26/09
Received by:	Kathy Cutler
Office Amount Received	\$ 150
Approved	Denied

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	Mandy's Cotton Candy
Business Location	Gardiner ME 04845
Business Mailing Address	48 High Holborn St. Gardiner ME
Owner Name	Mandy's - Amanda Lea Richards
Mailing Address (if different)	
Phone Number	207-592-5199
Business Number	207-592-5199
Email Address	cleo82023@yahoo.com
Type of Business	Cotton Candy, Snowcones, Ice/Coffee, (Coca) POP CORN
Description of Business (attach paper if necessary)	" " "
Business Hours	M-Sunday 6PM-8PM weather permitting

Staff contacts for Licensing

<p>Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: kcutler@gardinermaine.com</p>	<p>Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com</p>
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City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

*	See Code Enforcement Officer after talking with the City Clerk
C	This License will need to go before council. Please ask the City Clerk for next meeting date.

Type of License Being Applied for:

(check all that apply)

*		DBA - Doing Business As (One-time Registration) -required	\$10	
*	C	Adult Business	\$250	
*	C	Automobile Recycling Business (5 year)	\$250	
		Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
*	C	Food Truck / Mobile Food Vending Unit (Annual)	\$100	✓
*	C	Food Truck / Mobile Food Vending Unit (3-Day)	\$20	
*	C	Junkyard (<100 ft highway) (Annual)	\$200	
*	C	Junkyard (>100 ft highway) (Annual)	\$50	
		LIQUOR		
*	C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
*	C	Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
*	C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
	C	Catering Off-Premises (liquor is served) (per event)	\$10	
*	C	Outside Consumption Permit (Annual)	\$25	
	C	Tavern Keeper (Annual)	\$25	
	C	Pawn (Annual)	\$50	
		Sales – special / pop-up / etc. (per event/sale)	\$25	
		Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
		Solid Waste Collection (plus \$5 per additional truck)	\$25	
		Special Event - Exhibitions & Shows (Minor)	\$50	
	C	Special Event - Exhibitions & Shows (Major)	\$100	
	C	Entertainment/Special Amusement (Annual)	\$75	
*	C	Mass Gathering	\$550	
*		Street Seller (Per Event)	\$20	
*		Street Seller (Annual)	\$50	
*		Street Seller - Farmers Market (Annual)	\$10	
	C	Taxi / Vehicles for Hire	\$50	
	C	Victualers License to Sell Food (Annual)	\$50	✓
	C	Victualers License to Sell Food – Festival / per event	\$25	
	C	Victualers License to Sell Food - Non-profit (Annual)	\$10	

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

Office use only:
Received in Clerk's Office by Kathy Cutler Date 5.22.24
Approved by:
CM Police Fire PW/B&G CEO ED
Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this 6 day of _____, 2024.

Municipal Officer of the City of Gardiner

Kathleen Cutler

From: Denise Brown
Sent: Friday, May 22, 2026 9:28 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: Re: victualer's license

No issues with ICM or FD

Denise Brown
Interim City Manager
Finance/HR Director | City of Gardiner
6 Church Street
Gardiner, ME 04345
207-582-4200
dbrown@gardinermaine.com
www.gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, May 22, 2026 9:10:24 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: victualer's license

Attached please find the victualer's license application for Mandy' Cotton Candy.

Kathleen L. Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Kristopher McNeill
Sent: Friday, May 22, 2026 9:23 AM
To: Kathleen Cutler; departmentheads
Subject: Re: victualer's license

No issues Kathy

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, May 22, 2026 9:10:24 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: victualer's license

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Kathleen L Cutler
City Clerk/Tax Collector/Deputy Treasurer
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Fax: (207) 582-6895

Kathleen Cutler

From: Rick Sieberg
Sent: Friday, May 22, 2026 11:25 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: victualer's license

Kathy,

No concerns for the FD.

Rick Sieberg
Fire Chief | City of Gardiner
6 Church Street
Gardiner, ME 04345
C: 207-620-0217
p: 207-582-4535
e: rick.sieberg@gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, May 22, 2026 9:10 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: victualer's license

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City Clerk/Tax Collector/Deputy Treasurer
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Fax: (207) 582-6895

Kathleen Cutler

From: Dawn Thistle
Sent: Friday, May 22, 2026 11:41 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: victualer's license

Okay with the library.

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, May 22, 2026 9:10 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: victualer's license

Attached please find the victualer's license application for Mandy' Cotton Candy.

Kathleen L. Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: John Cameron
Sent: Friday, May 22, 2026 10:34 AM
To: Kathleen Cutler
Cc: departmentheads; Kristopher McNeill
Subject: Re: victualer's license

Good with pw
Sent from my iPhone

On May 22, 2026, at 8:10 AM, Kathleen Cutler <KCutler@gardinermaine.com> wrote:

Attached please find the victualer's license application for Mandy' Cotton Candy.

Kathleen L Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

<Mandy's Cotton Candy permit app.pdf>

Kathleen Cutler

From: Todd Pilsbury
Sent: Tuesday, May 26, 2026 11:15 AM
To: Kathleen Cutler
Subject: RE: victualer's license

No issue with PD.

Chief Todd H. Pilsbury

City of Gardiner Police Department
(207)582-3211 (office)
(207)215-5430 (cell)

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, May 22, 2026 9:10 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: victualer's license

Attached please find the victualer's license application for Mandy' Cotton Candy.

Kathleen L. Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Melissa Lindley
Sent: Tuesday, May 26, 2026 9:38 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: victualer's license

No issues

Melissa Lindley

Economic Development Director
City of Gardiner
6 Church Street, Gardiner, ME 04345
office/cell: 207-582-6888
mlindley@gardinermaine.com
www.gardinermaine.gov

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, May 22, 2026 9:10 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: victualer's license

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Kathleen L Cutler

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