



GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			

Background Information

Requested Action	
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

<i>City Clerk Use Only</i>	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	4/9/2024
Received by:	KH
Office Amount Received	\$60.00
Approved _____	Denied _____

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	Plum Pizza
Business Location	207 Water St Gardiner, ME 04345
Business Mailing Address	524 Water St. Apt A Gardiner, ME 04345
Owner Name	Kristen Lamontagne
Mailing Address (if different)	524 Water St. Apt A Gardiner, ME 04345
Phone Number	(860)877-7917
Business Number	(860)877-7917
Email Address	pronto@plum-pizza.com
Type of Business	restaurant
Description of Business (attach paper if necessary)	A small pizza counter in the back of Table Bar, selling pies, slices and dessert.
Business Hours	Thurs - Sun 4 pm - 8 pm

Staff contacts for Licensing

<p>Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: kcutler@gardinermaine.com</p>	<p>Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com</p>
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City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

*	See Code Enforcement Officer after talking with the City Clerk
C	This License will need to go before council. Please ask the City Clerk for next meeting date.

Type of License Being Applied for:

(check all that apply)

*	DBA - Doing Business As (One-time Registration) -required	\$10	<input checked="" type="checkbox"/>
* C	Adult Business	\$250	
* C	Automobile Recycling Business (5 year)	\$250	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
* C	Food Truck / Mobile Food Vending Unit (Annual)	\$100	
* C	Food Truck / Mobile Food Vending Unit (3-Day)	\$20	
* C	Junkyard (<100 ft highway) (Annual)	\$200	
* C	Junkyard (>100 ft highway) (Annual)	\$50	
	LIQUOR		
* C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
* C	Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
* C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
C	Catering Off-Premises (liquor is served) (per event)	\$10	
* C	Outside Consumption Permit (Annual)	\$25	
C	Tavern Keeper (Annual)	\$25	
C	Pawn (Annual)	\$50	
	Sales – special / pop-up / etc. (per event/sale)	\$25	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
	Solid Waste Collection (plus \$5 per additional truck)	\$25	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
C	Entertainment/Special Amusement (Annual)	\$75	
* C	Mass Gathering	\$550	
*	Street Seller (Per Event)	\$20	
*	Street Seller (Annual)	\$50	
*	Street Seller - Farmers Market (Annual)	\$10	
C	Taxi / Vehicles for Hire	\$50	
C	Victualers License to Sell Food (Annual)	\$50	<input checked="" type="checkbox"/>
C	Victualers License to Sell Food – Festival / per event	\$25	
C	Victualers License to Sell Food - Non-profit (Annual)	\$10	

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

Kathleen Cutler

From: Kristopher McNeill
Sent: Tuesday, February 24, 2026 10:58 AM
To: Kathleen Cutler; departmentheads
Subject: RE: Plum Pizza take 2

No issues Kathy

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:28 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza take 2

Kathleen L Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Office use only:

Received in Clerk's Office by Kathleen Cote Date 2/19/20

Approved by:
CM Police Fire PW/B&G CEO ED

Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this _____ day of _____, 20_____.

Municipal Officer of the City of Gardiner

Kathleen Cutler

From: John Cameron
Sent: Friday, February 20, 2026 9:36 AM
To: Kathleen Cutler
Cc: departmentheads; Kristopher McNeill
Subject: Re: Plum Pizza take 2

Good with PW
Sent from my iPhone

On Feb 20, 2026, at 9:27 AM, Kathleen Cutler <KCutler@gardinermaine.com> wrote:

Kathleen L Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

<Plum Pizza.pdf>

Kathleen Cutler

From: Rick Sieberg
Sent: Friday, February 20, 2026 9:37 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: Plum Pizza

Kathy,

No problems for the FD.

Rick Sieberg
Fire Chief | City of Gardiner
6 Church Street
Gardiner, ME 04345
C: 207-620-0217
p: 207-582-4535
e: rick.sieberg@gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:26 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza

Attached please find an application for a DBA and a victualer's license for Plum Pizza. Upon approval, I will advertise and add this to the agenda for the March 4th meeting.

Kathleen L. Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Denise Brown
Sent: Friday, February 20, 2026 9:51 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: Plum Pizza take 2

No issue with ICM or FD

Denise M. Brown
Interim City Manager
& Finance/HR Director | City of Gardiner
6 Church Street
Gardiner, ME 04345
207-582-4200
dbrown@gardinermaine.com
www.gardinermaine.gov

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:28 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza take 2

Kathleen L. Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Todd Pilsbury
Sent: Friday, February 20, 2026 10:35 AM
To: Kathleen Cutler
Subject: RE: Plum Pizza take 2

No issue with PD.

Chief Todd H. Pilsbury

City of Gardiner Police Department
(207)582-3211 (office)
(207)215-5430 (cell)

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:28 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza take 2

Kathleen L. Cutler

City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Melissa Lindley
Sent: Friday, February 20, 2026 10:53 AM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: Plum Pizza take 2

Good with economic development

Melissa Lindley

Economic Development Director
City of Gardiner
6 Church Street, Gardiner, ME 04345
office/cell: 207-582-6888
mlindley@gardinermaine.com
www.gardinermaine.gov

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:28 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza take 2

Kathleen L. Cutler

City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Dawn Thistle
Sent: Sunday, February 22, 2026 1:49 PM
To: Kathleen Cutler; departmentheads; Kristopher McNeill
Subject: RE: Plum Pizza take 2

Good with the library.

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:28 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza take 2

Kathleen L. Cutler
City Clerk/Tax Collector/Deputy Treasurer
(207) 582-2223
Fax: (207) 582-6895

Kathleen Cutler

From: Stephen Aievoli
Sent: Monday, February 23, 2026 5:54 AM
To: Kathleen Cutler
Subject: Re: Plum Pizza

No issue for WW

Steve Aievoli
Wastewater Superintendent
City of Gardiner
540 River Avenue
Gardiner, Maine 04345
207-582-1351 ext. 1

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Friday, February 20, 2026 9:26 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Plum Pizza

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Kathleen L. Cutler
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Fax: (207) 582-6895