



# GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



|                     |  |                   |  |
|---------------------|--|-------------------|--|
| <b>Meeting Date</b> |  | <b>Department</b> |  |
| <b>Agenda Item</b>  |  |                   |  |
| <b>Est. Cost</b>    |  |                   |  |

Background Information

|   |  |
|---|--|
| <b>Requested Action</b>                   |  |
| <b>City Manager and/or Finance Review</b> |  |
| <b>Council Vote/ Action Taken</b>         |  |
| <b>Departmental Follow-Up</b>             |  |

|                            |                               |                                  |                                |
|----------------------------|-------------------------------|----------------------------------|--------------------------------|
| <i>City Clerk Use Only</i> | 1 <sup>st</sup> Reading _____ | Advertised _____                 | <b>EFFECTIVE DATE</b><br>_____ |
|                            | 2 <sup>nd</sup> Reading _____ | Advertised _____<br>w/in 15 Days |                                |
|                            | Final to Dept _____           | Updated Book _____               | Online _____                   |

# FY27 Budget Schedule



|                           |  |
|---------------------------|--|
| <b>January</b>            | Department Heads begin entering budget information   |
| <b>February 17–27</b>     | Interim City Manager/Finance Director meets with Department Heads to review their budget requests  |
| <b>March</b>              | Interim City Manager/Finance Director prepares FY27 budget recommendation  |
| <b>April (TBD)</b>        | Interim City Manager/Finance Director meets with Budget Committee  |
| <b>April 15</b>           | Interim City Manager/Finance Director presents FY27 Budget overview and discusses significant changes  |
| <b>May 6</b>              | Councilors hear from individual departments (General Government, Technology, Police, and Fire)   |
| <b>May 13</b>             | Councilors hear from individual departments (Building & Grounds, Public Works, Library, Economic Development, and Community/Social Services) |
| <b>May 20</b>             | Councilors hear from individual departments (Ambulance, WasteWater, and TIF) and start Budget Workshop                                       |
| <b>May 27 (if needed)</b> | Continued Budget Workshop  |
| <b>June 3</b>             | FY27 Budget First Reading  |
| <b>June 17</b>            | FY27 Budget Second Reading   |