



GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			
Background Information			
Requested Action			
City Manager and/or Finance Review			
Council Vote/ Action Taken			
Departmental Follow-Up			

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	9/4/25
Received by:	Alondra
Office Amount Received	\$
Approved	Denied

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	Johnson Hall, Inc.
Business Location	280 Water St., Gardiner, ME 04345
Business Mailing Address	P.O. Box 777 " " "
Owner Name	Michael Michon
Mailing Address (if different)	
Phone Number	207-582-7144
Business Number	
Email Address	maureen@johnsonhall.org; mike@johnsonhall.org
Type of Business	Performing Arts Venue
Description of Business (attach paper if necessary)	Theater - Non-Profit
Business Hours	N/A

Staff contacts for Licensing

Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: kcutler@gardinermaine.com	Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com
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City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

*	See Code Enforcement Officer after talking with the City Clerk
C	This License will need to go before council. Please ask the City Clerk for next meeting date.

Type of License Being Applied for:

(check all that apply)

*	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
*	Street Sellers (Annual)	\$50	
*	Street Sellers (Per Event)	\$20	
*	Street Sellers (Farmer's Market) (Annual)	\$10	
* C	Junkyards (<100 ft highway) (Annual)	\$200	
* C	Junkyards (>100 ft highway) (Annual)	\$50	
* C	Automobile Recycling Business (5-year)	\$250	
	Victualers License to Sell Food (Annual)	\$50	
	Victualers License - One Day (Festival)	\$25	
	Victualers Non-profit License to sell food (Annual)	\$10	
* C	Food Truck (Annual)	100	
* C	Food Truck (Non-profit)	10	
* C	Food Truck (3-Day)	25	
	Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
	C Pawn (Annual)	\$50	
	C Tavern Keeper (Annual)	\$25	
* C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
* C	Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
* C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
	C Catering Off-Premises (liquor is served) (per event)	\$10	
	C Entertainment/Special Amusement License (Annual)	\$75	
* C	Outside Consumption Permit (Annual)	\$25	✓

Oct 23rd - Oct. 24th 2025

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

Office use only:

Received in Clerk's Office by ALandes Date 9/4/25

Approved by:
CM ✓ Police ✓ Fire ✓ PW/B&G ✓ CEO ✓ ED ✓

Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this _____ day of _____, 20_____.

Municipal Officer of the City of Gardiner

Alyssa Landes

From: Kristopher McNeill
Sent: Thursday, September 4, 2025 10:17 AM
To: Alyssa Landes; departmentheads
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

No issues Alyssa

From: Alyssa Landes <ALandes@gardinermaine.com>
Sent: Thursday, September 4, 2025 10:11 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Outside Consumption Permit Application

Attached you will find an application for outside consumption, Johnson Hall will be putting on a Haunted Walk Oct 23-Oct 24 2025 , they want to move their bar outside for those dates. I have already contacted them to get a specific time in which they will have the bar in use outside.

Thank you!



Alyssa Landes
Deputy City Clerk ~Public Works Admin
6 Church Street
Gardiner, ME 04345
alandes@gardinermaine.com
(207)582-4200 Ext: 1101

Alyssa Landes

From: Stephen Aievoli
Sent: Thursday, September 4, 2025 10:20 AM
To: Alyssa Landes; departmentheads; Kristopher McNeill
Subject: Re: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

No issue for WW

Steve Aievoli
Wastewater Superintendent
City of Gardiner
540 River Avenue
Gardiner, Maine 04345
207-582-1351 ext. 1

From: Alyssa Landes <ALandes@gardinermaine.com>
Sent: Thursday, September 4, 2025 10:10 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Outside Consumption Permit Application

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alandes@gardinermaine.com
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Alyssa Landes

From: Dawn Thistle
Sent: Thursday, September 4, 2025 10:24 AM
To: Alyssa Landes; departmentheads; Kristopher McNeill
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

Good with the library.

From: Alyssa Landes <ALandes@gardinermaine.com>
Sent: Thursday, September 4, 2025 10:11 AM
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Alyssa Landes

From: Rick Sieberg
Sent: Thursday, September 4, 2025 11:06 AM
To: Alyssa Landes
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

Alyssa,

No problems for the FD.

Rick Sieberg
Fire Chief | City of Gardiner
6 Church Street
Gardiner, ME 04345
C: 207-620-0217
p: 207-582-4535
e: rick.sieberg@gardinermaine.com

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Alyssa Landes

From: Kathleen Cutler
Sent: Thursday, September 4, 2025 11:15 AM
To: Denise Brown; Alyssa Landes; departmentheads; Kristopher McNeill
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

They want to be on the sidewalk in front of Johnson Hall, for the event only.

From: Denise Brown <DBrown@gardinermaine.com>
Sent: Thursday, September 4, 2025 10:35 AM
To: Alyssa Landes <ALandes@gardinermaine.com>; departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: RE: Outside Consumption Permit Application

Outside... using the park? Or outside on the sidewalk?

Denise M. Brown
Interim City Manager
& Finance/HR Director | City of Gardiner
6 Church Street
Gardiner, ME 04345
207-582-4200
dbrown@gardinermaine.com
www.gardinermaine.gov

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Deputy City Clerk ~Public Works Admin
6 Church Street

Alyssa Landes

From: Melissa Lindley
Sent: Thursday, September 4, 2025 11:27 AM
To: Alyssa Landes; departmentheads; Kristopher McNeill
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

I have no issues, but I believe the Main Street Trick or Treat event is planned for 10/24 from 3-5pm (but I don't think we've seen an event permit for that yet). I assume the JH event will be later in the evening?

Melissa Lindley
Economic Development Director
City of Gardiner
6 Church Street, Gardiner, ME 04345
office/cell: 207-582-6888
mlindley@gardinermaine.com
www.gardinermaine.gov

From: Alyssa Landes <ALandes@gardinermaine.com>
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To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
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Alyssa Landes

From: Denise Brown
Sent: Thursday, September 4, 2025 11:37 AM
To: Alyssa Landes; departmentheads; Kristopher McNeill
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

No issue with ICM or FD.

Denise M. Brown
Interim City Manager
& Finance/HR Director | City of Gardiner
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Alyssa Landes

From: John Cameron
Sent: Thursday, September 4, 2025 1:26 PM
To: Denise Brown; Alyssa Landes; departmentheads; Kristopher McNeill
Subject: Re: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

good with pw

From: Denise Brown <DBrown@gardinermaine.com>
Sent: Thursday, September 4, 2025 11:37 AM
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Subject: RE: Outside Consumption Permit Application

No issue with ICM or FD.

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Alyssa Landes
Deputy City Clerk ~Public Works Admin
6 Church Street

Alyssa Landes

From: Todd Pilsbury
Sent: Friday, September 5, 2025 10:45 AM
To: Alyssa Landes; departmentheads; Kristopher McNeill
Subject: RE: Outside Consumption Permit Application

Follow Up Flag: Follow up
Flag Status: Completed

All good with PD as long as they are inside a specific area.

Chief Todd H. Pilsbury

City of Gardiner Police Department
(207)582-3211 (office)
(207)215-5430 (cell)

From: Alyssa Landes <ALandes@gardinermaine.com>
Sent: Thursday, September 4, 2025 10:11 AM
To: departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
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