



GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			
Background Information			
Requested Action			
City Manager and/or Finance Review			
Council Vote/ Action Taken			
Departmental Follow-Up			

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

ORDER 2026-03

An Order Authorizing FY26 Tax Collection Dates, Interest Rates and Tax Club Program

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDINER, MAINE:

That **September 15, 2025** is the due date for collection of the first half of fiscal year 2026 property taxes with no penalty due, and **March 16, 2026** is the due date for collection of the second half of fiscal year 2026 property taxes with no penalty due.

That the interest will be set at 8.5% per annum and will accrue on outstanding balances as of September 16, 2025 and March 17, 2026.

That this order also authorizes the acceptance of payments using the Property Tax Club, and the acceptance of prepayments for taxes not yet committed, with 0% interest accrued.

ATTEST,

Denise Brown, Interim City Manager

City of Gardiner Tax Clubs 2025/2026

All previous accounts must be paid in full before a tax club is issued, which consists of Real Estate and Personal Property tax bills.

No tax club will be issued after September 1, 2025.

Monthly payments shall be figured by dividing the total bill by nine (9) equal payments. Payments shall commence September 5, 2025 and be completed on May 5, 2026. Payments will be due on the fifth day of the month. Post marks will be accepted. Interest will not accrue as long as your account is paid monthly and on time.

If you fail to make your monthly payment you will be removed from the Tax Club and interest will be charged as though you were not a Tax Club member. Once a tax club member's benefit is removed, it cannot be reinstated until the next fiscal year.

Tax Clubs may include both Real Estate and Personal Property. It is the taxpayer's responsibility, prior to the September 5th deadline, to specify which bills they wish to include. Please do not assume this office is aware of each member's preference.

Tax Clubs are set up for individual accounts. It is the taxpayer's responsibility to set up individual clubs, prior to September 5th. Payment coupons will be issued to designate which accounts to apply payment too. Properties in escrow are excluded from Tax Clubs.

Please feel free to contact the Tax Collectors office at 582-2223, or email taxcollector@gardinermaine.com if you have any questions. Thank you.

**City of Gardiner Maine
Property Tax Club
Payment Plan Agreement**

Name of Property Owner(s) _____

Gardiner Property address _____

Map _____

Lot _____

Mailing Address (if different) _____

Phone # _____

This agreement is being made between the property owner(s) and the City of Gardiner on this _____ Day of _____, _____

As the property owner(s) of this property and by signing this agreement, I do agree to enter into this property tax club monthly payment plan.

I understand that the tax club payment plan will start on September 5, 2025 and will end on May 5, 2026. My monthly payment will depend on the City's committed taxes due on this property divided by 9 months.

I agree to make my monthly payments to the City, if my monthly payment is not received by the 5th of each month, I will be removed from the tax club and interest of 8.5% annum will be charged back to the first installment in September based on my balance.

If this balance is not paid in full, I will receive a thirty-day lien notice from the Tax Collector. In thirty days if this balance with interest, demand fee and certified mailing charges are not paid in full, a lien will be recorded against this property in the Kennebec Registry of Deeds.

Dated: _____

Signature _____

Signature _____

Accepted by: _____

Tax Collector, City of Gardiner Maine

EMERGENCY ORDER 2026-06

An Order Authorizing FY26 Tax Collection Dates, Interest Rates and Tax Club Program

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDINER, MAINE:

That **September 22, 2025** is the due date for collection of the first half of fiscal year 2026 property taxes with no penalty due, and **March 16, 2026** is the due date for collection of the second half of fiscal year 2026 property taxes with no penalty due.

That the interest will be set at 7.5% per annum and will accrue on outstanding balances as of September 23, 2025 and March 17, 2026.

That this order also authorizes the acceptance of payments using the Property Tax Club, and the acceptance of prepayments for taxes not yet committed, with 0% interest accrued.

*This order is intended to override and supersede Council Order 2026-03, approved on June 18, 2025. The original order erroneously set the interest rate on delinquent taxes at 8.5%. The due date of the first payment of taxes is extended to September 22, 2025 to allow for the customary minimum of 30 days between issuance of tax bills and the corresponding due date.

* This order is issued as an emergency order, under Article II, subsection 7 of the City Charter, taking effect immediately upon approval, in order to facilitate the timely execution of commitment and collection of FY 2026 property taxes.

Council Votes in the Yeas_____

Council Votes in the Nays_____

ATTEST,

Denise Brown, Interim City Manager