



# GARDINER CITY COUNCIL AGENDA ITEM INFORMATION SHEET



Meeting Date		Department	
Agenda Item			
Est. Cost			
Background Information			
Requested Action			
City Manager and/or Finance Review			
Council Vote/ Action Taken			
Departmental Follow-Up			

City Clerk Use Only	1 <sup>st</sup> Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office 1/2/25  
 Received by: KCUTLER  
 Office Amount Received \$           

Approved            Denied           

**APPLICATION FOR A  
LICENSE/BUSINESS/EVENT**

<b>Business Name</b>	Johnson Hall Opera House
<b>Business Location</b>	280 Water St
<b>Business Mailing Address</b>	P.O. Box 777
<b>Owner Name</b>	Executive Director Mike Miclon
<b>Mailing Address (if different)</b>	
<b>Phone Number</b>	582-7144
<b>Business Number</b>	" "
<b>Email Address</b>	mike@johnsonhall.org
<b>Type of Business</b>	Theater
<b>Description of Business</b> (attach paper if necessary)	
<b>Business Hours</b>	

**Staff contacts for Licensing**

Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: <a href="mailto:kcutler@gardinermaine.com">kcutler@gardinermaine.com</a>	Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: <a href="mailto:kmcneill@gardinermaine.com">kmcneill@gardinermaine.com</a>
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**City Hall Office Hours**

Monday, Tuesday, Thursday: 8:00-4:00      Wednesday: 12:00 - 6:00      Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

<b>*</b>	<b>See Code Enforcement Officer after talking with the City Clerk</b>
<b>C</b>	<b>This License will need to go before council. Please ask the City Clerk for next meeting date.</b>

**Type of License Being Applied for:**

**(check all that apply)**

<b>*</b>		<b>DBA - Doing Business As (One-time Registration) -required</b>	<b>\$10</b>	
<b>*</b>	<b>C</b>	<b>Adult Business</b>	<b>\$250</b>	
<b>*</b>	<b>C</b>	<b>Automobile Recycling Business (5 year)</b>	<b>\$250</b>	
		<b>Beano/Bingo/Games of Chance/Pinball Machines (Annual)</b>	<b>\$10</b>	
<b>*</b>	<b>C</b>	<b>Food Truck / Mobile Food Vending Unit (Annual)</b>	<b>\$100</b>	
<b>*</b>	<b>C</b>	<b>Food Truck / Mobile Food Vending Unit (3-Day)</b>	<b>\$20</b>	
<b>*</b>	<b>C</b>	<b>Junkyard (&lt;100 ft highway) (Annual)</b>	<b>\$200</b>	
<b>*</b>	<b>C</b>	<b>Junkyard (&gt;100 ft highway) (Annual)</b>	<b>\$50</b>	
		<b>LIQUOR</b>		
<b>*</b>	<b>C</b>	<b>Liquor/Bottle Club (1-50 seats) (Annual)</b>	<b>\$75</b>	
<b>*</b>	<b>C</b>	<b>Liquor/Bottle Club (51-100 seats)(Annual)</b>	<b>\$100</b>	
<b>*</b>	<b>C</b>	<b>Liquor/Bottle Club (101+ seats) (Annual)</b>	<b>\$150</b>	✓
	<b>C</b>	<b>Catering Off-Premises (liquor is served) (per event)</b>	<b>\$10</b>	
<b>*</b>	<b>C</b>	<b>Outside Consumption Permit (Annual)</b>	<b>\$25</b>	
	<b>C</b>	<b>Tavern Keeper (Annual)</b>	<b>\$25</b>	
	<b>C</b>	<b>Pawn (Annual)</b>	<b>\$50</b>	
		<b>Sales – special / pop-up / etc. (per event/sale)</b>	<b>\$25</b>	
		<b>Shooting Galleries/Pool Hall/Bowling Alley (Annual)</b>	<b>\$50</b>	
		<b>Solid Waste Collection (plus \$5 per additional truck)</b>	<b>\$25</b>	
		<b>Special Event - Exhibitions &amp; Shows (Minor)</b>	<b>\$50</b>	
	<b>C</b>	<b>Special Event - Exhibitions &amp; Shows (Major)</b>	<b>\$100</b>	
	<b>C</b>	<b>Entertainment/Special Amusement (Annual)</b>	<b>\$75</b>	✓
<b>*</b>	<b>C</b>	<b>Mass Gathering</b>	<b>\$550</b>	
<b>*</b>		<b>Street Seller (Per Event)</b>	<b>\$20</b>	
<b>*</b>		<b>Street Seller (Annual)</b>	<b>\$50</b>	
<b>*</b>		<b>Street Seller - Farmers Market (Annual)</b>	<b>\$10</b>	
	<b>C</b>	<b>Taxi / Vehicles for Hire</b>	<b>\$50</b>	
	<b>C</b>	<b>Victualers License to Sell Food (Annual)</b>	<b>\$50</b>	
	<b>C</b>	<b>Victualers License to Sell Food – Festival / per event</b>	<b>\$25</b>	
	<b>C</b>	<b>Victualers License to Sell Food - Non-profit (Annual)</b>	<b>\$10</b>	

**Office use only:**

Received in Clerk's Office by Bathey Coker Date 1/2/25

Approved by:

CM ☒ Police ☒ Fire ☒ PW/B&G ☒ CEO ☒ ED ☒

Please see attached email verification.

**City Council Approval (If necessary)**

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Municipal Officer of the City of Gardiner

## Kathleen Cutler

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**From:** Todd Pilsbury  
**Sent:** Thursday, January 2, 2025 3:34 PM  
**To:** Kathleen Cutler  
**Subject:** RE: liquor license Johnson Hall

No issue with PD.

*Chief Todd H. Pilsbury*

City of Gardiner Police Department  
(207)582-3211 (office)  
(207)215-5430 (cell)

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**From:** Kathleen Cutler <KCutler@gardinermaine.com>  
**Sent:** Thursday, January 2, 2025 12:21 PM  
**To:** departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>  
**Subject:** liquor license Johnson Hall

*Kathleen L. Cutler*  
City Clerk/Tax Collector/Deputy Treasurer  
(207) 582-2223  
Fax: (207) 582-6895

## Kathleen Cutler

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**From:** Denise Brown  
**Sent:** Thursday, January 2, 2025 12:22 PM  
**To:** Kathleen Cutler; departmentheads; Kristopher McNeill  
**Subject:** RE: liquor license Johnson Hall

No issues with ICM

Denise M. Brown  
Interim City Manager  
Finance/HR Director | City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
207-582-4200  
dbrown@gardinermaine.com  
www.gardinermaine.com

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**From:** Kathleen Cutler <KCutler@gardinermaine.com>  
**Sent:** Thursday, January 2, 2025 12:21 PM  
**To:** departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>  
**Subject:** liquor license Johnson Hall

*Kathleen L. Cutler*  
City Clerk/Tax Collector/Deputy Treasurer  
(207) 582-2223  
Fax: (207) 582-6895

## Kathleen Cutler

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**From:** Rick Sieberg  
**Sent:** Thursday, January 2, 2025 12:31 PM  
**To:** Kathleen Cutler  
**Subject:** RE: liquor license Johnson Hall

Kathy,

No problems for the FD.

Rick Sieberg  
Fire Chief | City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
C: 207-620-0217  
p: 207-582-4535  
e: [rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)

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**From:** Kathleen Cutler <[KCutler@gardinermaine.com](mailto:KCutler@gardinermaine.com)>  
**Sent:** Thursday, January 2, 2025 12:21 PM  
**To:** departmentheads <[departmentheads@gardinermaine.com](mailto:departmentheads@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>  
**Subject:** liquor license Johnson Hall

*Kathleen L. Cutler*  
City Clerk/Tax Collector/Deputy Treasurer  
(207) 582-2223  
Fax: (207) 582-6895

## Kathleen Cutler

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**From:** Dawn Thistle  
**Sent:** Thursday, January 2, 2025 12:42 PM  
**To:** Kathleen Cutler  
**Cc:** departmentheads; Kristopher McNeill  
**Subject:** Re: liquor license Johnson Hall

Good with the library.  
Dawn  
Sent from my iPhone

On Jan 2, 2025, at 12:20 PM, Kathleen Cutler <KCutler@gardinermaine.com> wrote:

*Kathleen E. Cutler*  
City Clerk/Tax Collector/Deputy Treasurer  
(207) 582-2223  
Fax: (207) 582-6895

<JHliquor license.pdf>



## Kathleen Cutler

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**From:** Melissa Lindley  
**Sent:** Thursday, January 2, 2025 12:47 PM  
**To:** Kathleen Cutler; departmentheads; Kristopher McNeill  
**Subject:** RE: liquor license Johnson Hall

No issues for economic development

### **Melissa Lindley**

Economic Development Director & Public Information Officer  
City of Gardiner  
6 Church Street, Gardiner, ME 04345  
office/cell: 207-582-6888  
[mlindley@gardinermaine.com](mailto:mlindley@gardinermaine.com)  
[www.gardinermaine.com](http://www.gardinermaine.com)

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**From:** Kathleen Cutler <KCutler@gardinermaine.com>  
**Sent:** Thursday, January 2, 2025 12:21 PM  
**To:** departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>  
**Subject:** liquor license Johnson Hall

### *Kathleen L. Cutler*

City Clerk/Tax Collector/Deputy Treasurer  
(207) 582-2223  
Fax: (207) 582-6895

## Kathleen Cutler

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**From:** John Cameron  
**Sent:** Thursday, January 2, 2025 12:50 PM  
**To:** Kathleen Cutler; departmentheads; Kristopher McNeill  
**Subject:** RE: liquor license Johnson Hall

Good with PW

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**From:** Kathleen Cutler <KCutler@gardinermaine.com>  
**Sent:** Thursday, January 2, 2025 12:21 PM  
**To:** departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>  
**Subject:** liquor license Johnson Hall

*Kathleen L Cutler*  
City Clerk/Tax Collector/Deputy Treasurer  
(207) 582-2223  
Fax: (207) 582-6895

## Kathleen Cutler

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**From:** Kristopher McNeill  
**Sent:** Thursday, January 2, 2025 12:51 PM  
**To:** John Cameron; Kathleen Cutler; departmentheads  
**Subject:** Re: liquor license Johnson Hall

No issues Kathy

Kris McNeill  
Code Enforcement Officer  
City of Gardiner, Maine  
207-620-4853

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**From:** John Cameron <JCameron@gardinermaine.com>  
**Sent:** Thursday, January 2, 2025 12:50:26 PM  
**To:** Kathleen Cutler <KCutler@gardinermaine.com>; departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>  
**Subject:** RE: liquor license Johnson Hall

Good with PW

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**From:** Kathleen Cutler <KCutler@gardinermaine.com>  
**Sent:** Thursday, January 2, 2025 12:21 PM  
**To:** departmentheads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>  
**Subject:** liquor license Johnson Hall

*Kathleen P. Cutler*  
City Clerk/Tax Collector/Deputy Treasurer  
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Fax: (207) 582-6895