



City of Gardiner

2014 Annual Report



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Additional Phone Numbers

Adult Education	582-8458	Gardiner Water District	582-5500
Boys and Girls Club	582-3774	Laura E. Richards Elementary School	582-3612
Gardiner Area High School	582-3150	Riverview Elementary School	582-3402
Gardiner Post Office	582-6160	Gardiner Regional Middle School	582-1326
School Superintendent	582-5346		

Dedication



The 2014 Annual Report is dedicated to City Councilor Phillip Hart. Councilor Hart has served on the City Council since 1990.

The City of Gardiner would like to thank Councilor Hart for his years of service to his district and the residents that he has represented over the years.

City of Gardiner

6 Church Street
Gardiner, ME 04345

Visit Gardiner City Hall's website at www.gardinermaine.com

As of March 3rd, 2014 our office hours are

**Monday, Tuesday and Thursday, 8:30am to 4:30pm,
Wednesday, 9:30am to 7:00pm and Friday, 8:30am to 3:30pm**

Contact City Hall

<u>DEPARTMENT</u>	<u>NAME</u>	<u>PHONE</u>	<u>EMAIL</u>
Animal Control	Jamie Dacyczyn	582-5150	aco@gardinermaine.com
Assessing	Curt Lebel	582-6892	assessor@gardinermaine.com
City Clerk/Office Manager	Deirdre Berglund	582-4460	clerk@gardinermaine.com
City Manager	Scott Morelli	582-4200	citymanager@gardinermaine.com
Code Enforcement Officer	Barb Skelton	582-6892	ceo@gardinermaine.com
Deputy City Clerk	Ruth Glaeser	582-4460	uc1@gardinermaine.com
Economic and Comm. Dev.	Nate Rudy	582-6888	econdev@gardinermaine.com
Executive Assistant	Robin Plourde	582-4200	rplourde@gardinermaine.com
Finance Director	Denise Brown	582-6891	finance@gardinermaine.com
Fire Chief (Acting)	Al Nelson	582-4535	fire@gardinermaine.com
General Assistance	Robin Plourde	582-1000	rplourde@gardinermaine.com
Library Director	Anne Davis	582-3312	library@gardinermaine.com
P&D, CEO, Assessing Admin Asst.	Dorothy Morang	582-6892	acoffice@gardinermaine.com
Police Chief	James M. Toman	582-5150	police@gardinermaine.com
Public Safety Assistant	Tara Miley	582-5150	psoffice@gardinermaine.com
Public Works Supervisor	Tony LaPlante	582-4408	publicworks@gardinermaine.com
Sewer Clerk	Becky Sieberg	588-4070	sewerbill@gardinermaine.com
Tax Collector/Deputy Treasurer	Kathleen Cutler	582-2223	taxcollector@gardinermaine.com
Wastewater Treatment	Doug Clark	582-1351	wwtp@gardinermaine.com

PUBLIC SAFETY NUMBERS

Police, Fire, Ambulance (emergency)	9-1-1
Police (non-emergency)	582-3211
Fire Department (non-emergency and burn permits)	582-4535
Augusta Regional Communications Center (Dispatch)	624-7076



Mayor's Greeting

To: The Honorable City Council and Citizens of the City of Gardiner, Maine

From: Thom Harnett, Mayor

Re: ANNUAL REPORT FOR CALENDAR YEAR 2014

It has been my honor and privilege to serve as the Mayor of the City of Gardiner in 2014 and I look forward to serving you again in 2015. As Mayor, one of my responsibilities is to present you with an Annual Report for the City of Gardiner. This report for the calendar year of 2014 is issued under Maine law at 30-A M.R.S.A. §2801 and will provide you with a record of the City's financial transactions; a statement of the City's assets and liabilities, including a list of delinquent taxpayers; and a post-audit report based on the complete report of the City's auditors. I will also use this opportunity to highlight some of the exciting things that are happening in the City of Gardiner. I encourage you to read the entire Annual Report and look for ways that you might be able to play a role on a City Board or Committee to help us continue to grow our beautiful little City nestled on the Kennebec.

The City of Gardiner continues to move forward due in large part to the hard work of our City employees. I appreciate all of their effort and I also feel fortunate to work with an engaged and thoughtful City Council. Together we are taking on the challenges of providing essential City services in the face of what was another decrease in the amount of revenue sharing coming to Gardiner from Augusta. The actions of the Governor and the Legislature in continuing to reduce revenue sharing places a disproportional impact of property tax payers including those in our City. In the face of that challenge, the City Council continues to enact the most fiscally responsible budgets possible. We also continue to seek to attract new businesses and pursue economic development opportunities in all parts of Gardiner.

Here are some highlights regarding economic development in Gardiner. You can find more information about these exciting new businesses throughout this Annual Report.

The City sold a lot at its Libby Hill Business Park for the first time since 2011! The Business Park is now home to two slaughterhouse facilities, one for red meat and the other for poultry. Join me in extending a hearty Gardiner welcome to Central Maine Meats and Commonwealth Poultry. Both of these facilities are certified by the United States Department of Agriculture so local and regional farmers can now sell their meat products in both Maine and throughout the United States.

The City is using its \$400,000 grant from the Environmental Protection Agency to assess potentially contaminated sites within Gardiner with a focus on the old TW Dick properties. Gardiner is poised to seize upon the exciting possibilities on these properties capitalizing of their location on the Cobbossee and their proximity to our historic downtown.

Our entire community completed its two-year Heart & Soul project with the generous support of Orton Family Foundation. The City Council then approved and submitted a new Comprehensive Plan to the State of Maine. The Comprehensive Plan reflects the ideas and community values that were identified by our residents who participated in the Heart & Soul process.

The Comprehensive Plan allowed the City Council to adopt an Adaptive Reuse Overlay District ordinance. This ordinance is a tool with which the City can allow for the creative reuse and preservation of historic buildings such as old churches and schools located in residential neighborhoods. One concrete example was the issuance of a permit to allow Lost Orchard Brewing Company to purchase and use an old church building on Church Street to house part of its hard cider operations. As a result, the City was able to find somebody to save an historic church while bringing in an exciting business.

Johnson Hall and the City launched the first Waterfront Summertime Concert series on our new waterfront. The number of these free concerts, that attract hundreds of people to our City, will increase in future years.

Our waterfront also hosted over 300 bicyclists who camped overnight as part of Bike Maine's annual bike tour through Maine. Dozens of volunteers and local merchants fed all of these visitors who were then entertained thanks to a free show put on by Johnson Hall. Many of those visitors will come back to Gardiner due to those experiences.

Working with two of our community partners, the Gardiner Board of Trade and the Bank of Maine, we attracted two new businesses, Frosty's Donuts and Emery's Meats, to our fair City. Both business are part of our economic revitalization and established shop in Gardiner without the City spending a single cent of tax dollars thanks to our community partners.

As you can see, it was a very productive year for economic development in Gardiner. Attracting businesses to our downtown and the Libby Hill Business Park is critical to an economic development policy that can increase revenues coming into the City and reduce the tax burden placed on home and property owners in Gardiner.

At the outset of this letter I told you that it was and is a privilege to serve the City of Gardiner, a community that I love as does my family. I truly thank you for giving me the opportunity to serve you and our beautiful City. I look forward to our coming years and ask you to please feel free to contact me anytime you might have questions or concerns about life in the City of Gardiner.

Be well.

Thomas A. Harrell

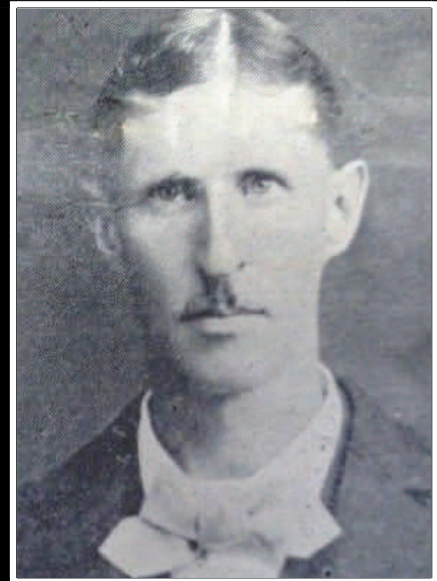




Gardiner Mayors

Robert Hallowell Gardiner	1850
Parker Sheldon	1851
Robert Thompson	1852
Edward Swan	1853
Noah Woods	1854-1858 & 1861-1862
Henry B. Hoskins	1859-1860
James Nash	1863-1864
Nathan O. Mitchell	1865-1866
George W. Wilcox	1867
Joshua Gray	1867-1870
D.C. Palmer	1871-1873 & 1879-1880
H.M. Wentworth	1874-1875
James B. Dingley	1876-1878 & 1893
Joseph E. Ladd	1881 & 1886
William Perkins	1882-1883
S.E. Johnson	1884-1885
John W. Berry	1887-1888
A.M. Spear	1889-1892
Oliver B. Clason	1894-1896
James Walker	1897-1898
Freeman Patten	1899-1900
Frederic Danforth	1901-1902
Edwin L. Bussell	1903-1904

Charles H. Gray, 1909-1910



Charles A. Knight	1905-1906
Will G. Atkins	1907-1908
Charles H. Gray	1909-1910
B.E. Lamb	1911-1917 & 1921-1923
C. J. Bragdon	1918-1920
Donald S. McNaughton	1924-1925
Wallace N. Price	1925-1926
William O. Cobb	1927-1934
Edwin P. Ladd	1935-1940
Phillip H. Hubbard	1940-1952
Percy K. Hanson	1953-1954
Dwight Emery	1955 & 1959-1962
Russell J. Leighton	1956-1958
Wallace E. Shepard, Sr.	1962-1967
Ralph M. Clark	1968-1969
Harold J. Shapiro	1970-1975
Robert D. Mooers	1976-1977
Irving B. Faunce	1978-1979
William F. MacDonald	1980-1985
Charles J. McLaughlin, Jr.	1986-1988
Brian MacMaster	1989-1990
Patricia C. Bourgoin	1991-1992
Brian Rines	1993-2006
Andrew MacLean	2007-2012
Thomas Harnett	2013-present

Charles J. Bragdon, 1918-1920





Gardiner City Council



Back Row: Terry Berry, Maureen Blanchard, Richard Heath, Scott Williams

Front Row: Pat Hart, Thom Harnett, Phil Hart, Jonathan Ault

<u>Name</u>	<u>Term Expires/Seat</u>	<u>Email Address</u>	<u>Phone Number</u>	<u>Mailing Address</u>
Thom Harnett	2016/Mayor	mayor@gardinermaine.com	582-0905	52 Marston Road Gardiner, ME 04345
Terry Berry	2015/District 1	council1@gardinermaine.com	242-7216	64 Winter Street Gardiner, ME 04345
Pat Hart	2015/ District 2	council7@gardinermaine.com	582-4119	34 High Holborn Street Gardiner, ME 04345
Richard Heath	2015/District 3	council3@gardinermaine.com	582-8007	116 Dresden Avenue Gardiner, ME 04345
Philip Hart	2015/District 4	council6@gardinermaine.com	582-1401	PO Box 142 South Gardiner, ME 04359
Maureen Blanchard	2016/At-Large	council4@gardinermaine.com	582-4002	120 Dresden Avenue Gardiner, ME 04345
Jonathan Ault	2016/At-Large	council2@gardinermaine.com		PO Box 231 Gardiner, ME 04345
Scott Williams	2016/At-Large	council5@gardinermaine.com	313-1078	65 High Holborn Street Gardiner, ME 04345

City Councilors and the Mayor are nominated by petition. These petitions are filed with the clerk between the first Monday of August and the second Monday of September and elected by general election the second Tuesday in November.



Gardiner Boards and Committees

Gardiner is privileged to have citizens with expertise in multiple fields. Please share your knowledge with us by joining a committee. Membership on a committee requires work and commitment but is also a rewarding experience. It offers an opportunity to participate in City affairs, to help shape policy, to work with interesting people, and to assist in the growth and prosperity of Gardiner. Committees may have vacancies at any given time, and a variety of residents' talents are welcomed. Applications are collected and made available to the City Council for appointment. If you are interested in joining a committee, applications are accessible at www.gardinermaine.com or City Hall.

Board of Appeals

John Burgess
Charles Betit
Harlan Brown
Charlene Kinnelly
Ted Potter
Kevin Sullivan

Comprehensive Plan

Tracy Farrell
Pat Hart
Kirk Mohney
Pam Mitchell
Ron Trahan
Dorothy Washburn
Debby Willis

Conservation Committee

Margaret Barter
Phil Barter
Toni Pied
Tom Reeves
Joan Vining
Dorothy Washburn
Tamara Whitmore

First Park Representative

Nate Rudy

Historic Preservation

Joanne Clark
Geri Doyle
Gail Ham
Rob Lash
Clare Marron
Hal Norville
Jean Parkin-Clunie
Janet Slade
Victor Tessari

Housing Committee

Terry Berry
CJ Betit
Maureen Blanchard
Ron Condon
Susan Crawford
Judy Dorsey
Geri Doyle
Kendall Holmes
Lisa Liberatore
Phil Hart
Greg Thompson
George Trask

Ordinance Review Committee

Joel Alexander
William Barron
John Burgess
Pat Hart
Clare Marron
Nate McKenna
Jonathan Stonier
Christine Szegetti-Johnson
Debby Willis (Chair)

Parks & Rec Committee

Phil Barter
Jack Fles
Thom Harnett
Logan Johnston
Dale Staples
Meg Carlson

Planning Board

Ronald Condon
Zachary Hanley
Ed Lawrence
Nate McKenna
Pam Mitchel
James Montell
Debby Willis

Quimby Trustee

Stacy Blair

Solid Waste & Recycling Advisory

Judy Dorsey
Greg Rand
Nancy Rines
Scott Tenney
George Trask
Karen Montell

Technology Advisory

Bob Demers
Peter Malyon
Rob Munzing

Wastewater Advisory

Robert Davis
Peter Hanley
Robert Harvey-Webster
Ray Morang
Craig Nelson
Mike Pelletier
Alex Rosenberg

Water District Trustees

Jeff Kobrock
Raymond Morang

Ambulance Advisory

Greg Couture	W Gardiner
Tina Gowell	Litchfield
Rusty Greenleaf	Gardiner
Mike Laplante	Farmingdale
Wanda Macomber	Pittston
Jim Pierce	Gardiner
Shawn Ramage	Chelsea
Judy Savage	Richmond

Gardiner Public Library Board

Thomas Abbott	W Gardiner
Gay Grant	Gardiner
John Shaw	Gardiner
Helen Stevens	Gardiner
Sarah Ricker	Pittston
Joan Thomas	Litchfield
June Todd	Randolph

New Mills Dam

Ed Dahl	Gardiner
Wendy Dennis	Winthrop
Bill Doiron	Augusta
David Kamila	Portland
Howard Klerk	Richmond
Lewis Loon	Richmond
Patrick McDonough	Gardiner
David Smith	Litchfield
Elaine Stinson	Litchfield





City Manager's Annual Report

Our annual report gives staff an opportunity to reflect on all that they have accomplished during the past calendar year. I hope you enjoy reading about these many accomplishments from 2014, a year which also marked significant change within City Hall.

In terms of staffing, the City saw turnover in four department head positions. Long-time Wastewater Superintendent Chuck Applebee left staff but gave us ample notice so that we could hire and he could then help train a new superintendent. Turns out the "new" superintendent was the same as the "old" superintendent, as Doug Clark was hired to fill the position that he vacated in 1999.

Fire Chief Mike Minkowsky also resigned and, like Chuck, gave us ample notice so that we could go through a search process and he could help train a new chief. After placing the search on hold while the City grappled with a financial review of the ambulance service and the possibility of consolidating the Fire Chief and Code Enforcement Officer positions, the City resumed the search in the summer and hired Gardiner resident Al Nelson to lead the department. My thanks to interim Fire Chief Dan Guimond who helped out during the extended transition period.

City Clerk Dee Berglund also gave her notice in the Fall, as did Planning & Economic Development Director Nate Rudy. In addition, Deputy City Clerk Ruth Glaeser gave her notice around the same time, and so this presented the City with an opportunity to further consolidate staff and save money to help chip away at the half million dollar deficit that the City would face in the FY16 budget process (thanks to the State of Maine's failure to fully fund revenue sharing). The Council agreed to not fill the Deputy Clerk and Economic Development Director positions, and also agreed to make the City Clerk a non-department head position. These changes saved approximately \$70,000 annually and the savings we realized in the 2014-15 budget year were put toward renovating the front half of City Hall. This front office reconfiguration will help accommodate the 35% reduction in City Hall staff that has occurred since 2010 and also enable us to provide better customer service to the public.

We also saw turnover on the City Council, as Councilors Logan Johnston's and William Barron's terms expired and newcomers Jon Ault and Maureen Blanchard were elected. Councilor Scott Williams and Mayor Thom Harnett won their re-election bids. Just before the election, the City hosted a volunteer reception and training for the countless individuals that serve on a variety of city boards, committees, and commissions. A lot of new faces have been appointed to some newly created committees over the past few years and this event provided an opportunity to thank these citizens and offer them topical training sessions.

I'd like to thank our elected and appointed officials, our staff, and the many community volunteers that work hard every day to make Gardiner a great place to live and to work. As always, it is a privilege to serve the people of Gardiner as city manager.

Respectfully Submitted,

Scott Morelli, City Manager





Assessing Department

The Assessing Department operates under the Finance Department of the City of Gardiner.

The City Assessor is responsible for determining the equalized value of real estate and personal property that is subject to municipal taxation. In Maine, a large portion of Municipal, School and County budgets are funded by the property tax. The City Assessor, acting as an agent of the State, governed by State Law and local management policy is responsible for the equitable distribution of the property tax between all the taxable properties within the City. Ongoing administrative duties involve the maintenance of property information on parcels within the City, municipal budget cap development, maintenance and determination of captured value of the City's Tax Increment Financing districts and production of GIS maps for City projects. Specific records include legal information regarding ownership, parcel maps, property record cards, sales information, etc.

Assessing Department Staff

Curt Lebel, City Assessor

Dorothy Morang, Administrative Assistant

Residential valuations for the Fiscal year 2014 assessment were largely stable, despite ongoing mortgage foreclosure activity. An assessment ratio study conducted by Maine Revenue Services showed a 1% change in the residential assessment ratio from the previous year. Commercial Valuations, however were found to high due to deflating market conditions which necessitated a 10% valuation reduction in the commercial/industrial sector. This change negatively effected primarily the TIF district revenues attributed to economic development endeavors and did not significantly alter general fund tax distribution or the overall tax rate, which remained at \$19.90. Business personal property revenues were also reduced approximately \$16,000 despite an increase in equipment value of 2.8 million valuation. This is due to the continuing erosion of personal property tax base caused by the implementation of the equipment tax exemption enacted by the legislature in 2007. State government reimburses municipalities 50% of the revenue lost by the granting of the exemption.

The City converted to a new software system for tax billing in FY14. Implementation of this new software delayed the usual Tax Commitment and billing due dates by approximately one month, but was otherwise a smooth transition on the assessment side of project.

Assessment Statistics for Fiscal Year 2014

Assessment Date: April 1, 2013	Homestead Exemptions: 1,210
Commitment Date: September 3, 2013	Veterans Exemptions: 180
Taxable Valuation: \$351,629,500	Blind Exemptions: 5
Net Assessment: \$6,997,427.05	Parsonages: 7
Tax Rate: .0199	Tree Growth Parcels: 10
Assessment Ratio: 100% Certified Ratio	Farmland Parcels: 9
Transfers Processed: 155 (Apr 12-Mar 13)	Open Space Parcels: 2
Permit Checks: 239	

FY 2014 Municipal Levy Limit: \$3,440,419.59

FY 2014 Municipal Levy: \$2,788,830.18

FY 2012 Municipal Levy was: \$651,589.41 less than allowable limit.

Important Deadlines:

April 1st- All applications for exemption, or current use programs are due: statutory date of assessment.

May 1st- All business personal property declarations are due.



Finance Department

Denise Brown, Finance Director
Fiscal Year Ending June 30, 2014

This report is a narrative overview and analysis of the financial activities of the City of Gardiner for the fiscal year ended June 30, 2014. I encourage readers to consider the information presented here in conjunction with the audited financial report, which contains a complete analysis of the city's financial position. This report is available on the city's website.

Financial Highlights of Fiscal Year 2014

The assets of the City of Gardiner, Maine exceeded its liabilities at the close of the most recent fiscal year by \$18,756,170 (net position). Of this amount, \$1,973,048 (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors.

- The City of Gardiner, Maine's total net position decreased a mere \$3,221. This represents an increase of \$107,617 in governmental activities and a decrease of \$110,838 in business-type activities (Ambulance and Wastewater).
- As of the close of the current fiscal year, the City of Gardiner, Maine's governmental funds reported combined ending fund balances of \$2,926,011, an increase of \$52,233 in comparison with the prior year.
- At the end of the fiscal year, unassigned fund balance for the general fund was \$2,170,022 or 26% of total general fund expenditures of \$8,402,471.
- The City of Gardiner, Maine issued new debt totaling \$103,197 during the fiscal year. A new issue for the purchase of a Public Works Wheel Loader and upgrades to a Fire Truck. There was a new capital lease in the amount of \$21,319 for a Ford Police Interceptor, as well as \$45,659 in the ambulance fund for two power Ambulance Power Cots and one Power Cot Lift.

Financial Overview

The General Fund is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund, such as WasteWater and Ambulance.

The City of Gardiner adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Government-wide financial information distinguishes functions of the City of Gardiner that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, public works, education, and community services. This information is designed to provide readers with a broad overview of the City of Gardiner's finances, in a manner similar to a private-sector business.

The City has two business-type activities; the operations of the ambulance service and the wastewater treatment plant.

General Fund Budgetary Highlights

For the current fiscal year, revenues exceeded budgetary projections by \$17,014 and expenditures were below appropriations by \$762,307. This created a positive variance of \$779,321 to the fund balance. However, the budgeted use of prior year carry forwards and approved use of fund balance in the amount of \$547,466 netted an increase of \$231,855 to the fund balance.

CITY OF GARDINER, MAINE
Required Supplementary Information
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - General Fund
General Fund
For the year ended June 30, 2014

	Budget		Actual	Variance with final budget positive (negative)
	Original	Final		
Revenues:				
Taxes	\$ 7,880,536	7,880,536	7,866,206	(14,330)
Licenses and permits	19,000	19,000	25,616	6,616
Intergovernmental	881,994	881,994	891,602	9,608
Charges for services	52,212	52,212	61,890	9,678
Unclassified	114,167	114,167	120,180	6,013
Interest earned	6,000	6,000	5,429	(571)
Total revenues	8,953,909	8,953,909	8,970,923	17,014
Expenditures:				
Current:				
General government	1,077,584	1,135,084	971,247	163,837
Welfare	39,851	39,851	32,004	7,847
Public safety	1,624,126	1,624,626	1,513,455	111,171
Public works	1,729,527	1,997,968	1,559,471	438,497
Community services	375,060	375,060	355,896	19,164
Education	3,192,831	3,192,831	3,192,831	-
County tax	345,016	345,016	345,016	-
Unclassified	329,826	329,826	308,035	21,791
Total expenditures	8,713,821	9,040,262	8,277,955	762,307
Excess (deficiency) of revenues over (under) expenditures	240,088	(86,353)	692,968	779,321
Other financing sources (uses):				
Use of fund balance	221,025	221,025	-	(221,025)
Use of carryforwards	-	326,441	-	(326,441)
Transfer from other funds	118,751	118,751	118,751	-
Transfer to other funds	(579,864)	(579,864)	(579,864)	-
Total other financing sources (uses)	(240,088)	86,353	(461,113)	(547,466)
Net change in fund balance	-	-	231,855	231,855
Fund balance, beginning of year			2,560,050	
Fund balance, end of year	\$		2,791,905	

*Debt service is budgeted in the department in which debt was incurred.

Government-wide Financial Analysis

Net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Gardiner, Maine, assets exceeded liabilities by \$18,756,170 at the close of the most recent fiscal year.

By far the largest portion of the City of Gardiner, Maine's net position (84 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that are still outstanding.

The City's restricted net position represent resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (\$1,973,048) may be used to meet ongoing obligations to citizens and creditors.

The City of Gardiner, Maine's net position decreased \$3,221 during the current fiscal year. This change is broken out as follows:

CITY OF GARDINER, MAINE Statement of Net Position June 30, 2014			
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 2,575,367	-	2,575,367
Receivables:			
Taxes receivable	407,432	-	407,432
Tax liens	189,408	-	189,408
Accounts receivables, net of allowance	63,470	1,042,895	1,106,365
Notes receivable, net of allowance	207,983	-	207,983
Internal balances	197,721	(197,721)	-
Capital assets, not being depreciated	950,260	518,929	1,469,189
Capital assets, net of accumulated depreciation	13,115,349	10,652,081	23,767,430
Total assets	17,706,990	12,016,184	29,723,174
LIABILITIES			
Accounts payable	221,040	111,693	332,733
Accrued expenses	37,037	15,931	52,968
Taxes paid in advance	10,002	-	10,002
Due to other governments	9,291	-	9,291
Accrued interest	31,501	38,627	70,128
Noncurrent liabilities:			
Due within one year	714,550	325,691	1,040,241
Due in more than one year	5,872,224	3,579,417	9,451,641
Total liabilities	6,895,645	4,071,359	10,967,004
NET POSITION			
Net investment in capital assets	8,261,925	7,417,922	15,679,847
Restricted for:			
Permanent funds - Nonexpendable principal	307,399	-	307,399
Permanent funds - Expendable	129,938	-	129,938
Revolving loan funds	576,503	-	576,503
Grants	89,435	-	89,435
Unrestricted	1,446,145	526,903	1,973,048
Total net position	\$ 10,811,345	7,944,825	18,756,170

Fund Balance Overview

The focus of the City of Gardiner's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City's financing requirements. *Unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

CITY OF GARDINER, MAINE
Balance Sheet
Governmental Funds
June 30, 2014

	General	TIF Funds	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,739,952	-	835,415	2,575,367
Receivables:				
Taxes receivable	407,432	-	-	407,432
Tax liens	189,408	-	-	189,408
Accounts receivables	34,740	-	28,730	63,470
Notes receivable, net of allowance of \$15,500	-	-	207,983	207,983
Interfund loans receivable	1,084,591	-	97,390	1,181,981
Total assets	\$ 3,456,123	-	1,169,518	4,625,641
LIABILITIES				
Accounts payable	169,888	-	51,152	221,040
Accrued payroll and related liabilities	37,037	-	-	37,037
Interfund loans payable	-	947,757	36,503	984,260
Taxes paid in advance	10,002	-	-	10,002
Due to other governments	9,291	-	-	9,291
Total liabilities	226,218	947,757	87,655	1,261,630
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - property taxes	438,000	-	-	438,000
Total deferred inflows of resources	438,000	-	-	438,000
FUND BALANCES (DEFICIT):				
Nonspendable	-	-	515,382	515,382
Restricted	-	-	587,893	587,893
Assigned	621,883	-	-	621,883
Unassigned	2,170,022	(947,757)	(21,412)	1,200,853
Total fund balances (deficit)	2,791,905	(947,757)	1,081,863	2,926,011
Total liabilities, deferred inflows of resources, and fund balances	\$ 3,456,123	-	1,169,518	
Amounts reported for governmental activities in the statement of net position are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.				14,065,609
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.				438,000
Long-term liabilities that are not due and payable in the current period and therefore are not reported in the funds:				
Accrued compensated absences				(250,717)
Accrued interest				(31,501)
Capital leases				(103,800)
Bonds and notes payable				(6,232,257)
Net position of governmental activities				\$ 10,811,345

CITY OF GARDINER, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2014

	General	TIF Funds	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 7,866,206	-	-	7,866,206
Licenses and permits	25,616	-	-	25,616
Intergovernmental	891,602	-	24,091	915,693
Charges for services	61,890	-	4,106	65,996
Unclassified	120,180	21,316	127,715	269,211
Interest earned	5,429	-	3,805	9,234
Total revenues	8,970,923	21,316	159,717	9,151,956
Expenditures:				
Current:				
General government	971,247	143,450	64,852	1,179,549
Welfare	32,004	-	2,954	34,958
Public safety	1,513,455	-	10,845	1,524,300
Public works	1,559,471	-	-	1,559,471
Community services	355,896	-	47,396	403,292
Education	3,192,831	-	-	3,192,831
County tax	345,016	-	-	345,016
Unclassified	308,035	-	500	308,535
Capital expenditures	124,516	-	52,908	177,424
Debt service	-	477,638	21,225	498,863
Total expenditures	8,402,471	621,088	200,680	9,224,239
Excess (deficiency) of revenues over (under) expenditures	568,452	(599,772)	(40,963)	(72,283)
Other financing sources (uses):				
Proceeds from debt/capital leases	124,516	-	-	124,516
Transfers in	118,751	579,864	-	698,615
Transfers out	(579,864)	(118,751)	-	(698,615)
Total other financing sources (uses)	(336,597)	461,113	-	124,516
Net change in fund balances	231,855	(138,659)	(40,963)	52,233
Fund balances (deficit), beginning of year	2,560,050	(809,098)	1,122,826	2,873,778
Fund balances (deficit), end of year	\$ 2,791,905	(947,757)	1,081,863	2,926,011

Capital Asset and Debt Administration

Capital assets. The City of Gardiner, Maine's investment in capital assets for its governmental activities as of June 30, 2014, amounts to \$14,065,609 (net of accumulated depreciation). This investment in capital assets includes land, buildings, land improvements, vehicles, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included the purchase of a Public Works Wheel Loader, upgrades to a Fire Truck, and a Ford Police Interceptor; as well as two power Ambulance Power Cots and one Power Cot Lift in the ambulance fund.

Long-term debt. At the end of the current fiscal year, the City of Gardiner, Maine had total bonded debt outstanding of \$9,947,856. Of this amount, \$3,715,599 is business-type activities and \$6,232,257 is for governmental activities.

State statutes limit the amount of general obligation debt a municipality may issue to 15 percent of its total state assessed valuation. The current debt limitation for the City of Gardiner, Maine is \$48,952,500 which is in excess of the City of Gardiner, Maine's outstanding general obligation debt of \$9,947,856.

Economic Factors

The volatility of State Revenue Sharing and Aid to Education continues as it has for the last decade. It is necessary to consider the possibility that State Revenue Sharing may never return and eventually even be eliminated. Gardiner and other service center communities must advocate at the State level that if our cities are not supported, our State will fail. Cities are built to create jobs and support them. Whether it is fire, police, roads, water, sewer, etc. the towns and cities of Maine must unite to support a greater, arger, State economy. Any model that leaves cities or towns out will fail. If all Revenue Sharing is lost and no changes are made to the system, Gardiner will suffer from significant cuts and increases to local taxes.

Next Year's Budget

The above economic factor greatly impacted the Council's decisions when preparing the City's budget for the 2014-15 fiscal year. Their primary budgetary objectives were to provide quality City services to its citizens, minimize any increase in the property tax rate, and examine the cost of individual services to determine applicable user and permit fees. To accomplish these goals, City staff scrutinized their budgets for savings, examined staffing levels, adopted user fees, and refined operational service delivery methods for efficiencies.

Financial Management

The Finance Department is committed to ensuring sound financial management of the public's funds by following the City's financial action plan, maintaining a sufficient fund balance, and adhering to the highest management standards. Functions of the finance department include accounting, human resource management, risk management, purchasing, debt administration, cash management, treasury, tax assessing, and tax collection. The finance staff is dedicated to providing the City Manager & City Council, all city departments, business owners, and the residents of Gardiner with fiscal support.

Questions concerning any of the information provided or requests for additional financial information should be addressed to the Finance Director, 6 Church Street, Gardiner, Maine 04345.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

City Council
City of Gardiner, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Gardiner, Maine as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City of Gardiner Maine's basic financial statements, and have issued our report thereon dated December 22, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Gardiner, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Gardiner, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Gardiner, Maine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*, CONTINUED**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Gardiner, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the City of Gardiner, Maine in involving internal control over financial reporting that we have reported in the section "Other Comments."

The City of Gardiner, Maine's Responses to the Other Comments

The City of Gardiner, Maine's responses to the other comments identified in our audit are described in the accompanying Schedule of Findings and Responses. The City of Gardiner, Maine's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



December 22, 2014
South Portland, Maine

CITY OF GARDINER, MAINE
Schedule of Findings and Responses

Findings Required to be Reported Under *Government Auditing Standards*

OTHER COMMENTS

Journal Entry Review

During our review of journal entries, we noted that journal entries do not have an approval process. Currently, the Finance Director prepares and posts journal entries without review and approval by someone else from management. We recommend that all recurring journal entries are summarized monthly, with supporting documentation, and reviewed and approved by the City Manager. We also recommend that all non-recurring entries be summarized monthly with supporting documentation as well as full explanation of the reason for the journal entry. These non-recurring entries should also be reviewed and approved by the City Manager.

***Management Response:** All journal entries are documented with explanations and put in a binder with supporting documentation for review. Most journal entries are recurring and are usually limited to two pages per month. The Finance Director will provide the designated councilor signing warrants for the month the opportunity to review the journal entries.*

Fund Balance Policy

As part of a comprehensive financial policy, the City should establish a formal policy regarding the level of fund balance in the General Fund that the City should maintain for contingencies and other purposes. The fund balance of the General Fund is considered to be the difference between General Fund assets and General Fund liabilities. Further, the unassigned portion of total fund balance represents expendable available financial resources that can be used to meet contingencies and working capital requirements. Sufficient levels of unassigned fund balance can ensure the continued orderly operation of government, provision of services to residents, and the continued stability of the tax structure. Local governments that have a sufficient level of unassigned fund balance can avoid or reduce budget cutbacks and tax increases if budget shortfalls develop during the fiscal year.

***Management Response:** In the spring of 2011, the City Manager and Finance Director prepared a presentation to the City Council explaining Fund Balance, the changes in reporting Fund Balance due to the GASB 54 Rule, and the importance of having a Fund Balance Policy. Unfortunately, the City Council felt that because future councilors could override any policy put in place, it was unnecessary to have a formal policy.*

Independent Auditor's Report

City Council
City of Gardiner, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Gardiner, Maine, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Gardiner, Maine, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison for the General Fund as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Gardiner, Maine's basic financial statements. The combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

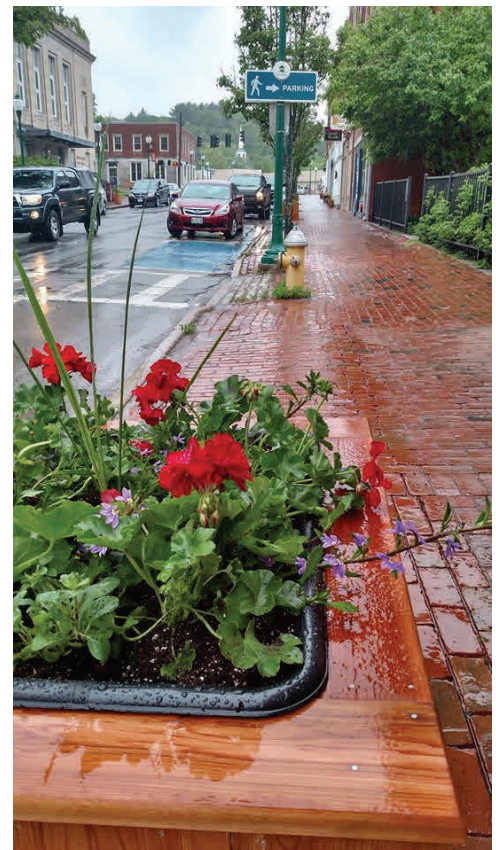
The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2014, on our consideration of the City of Gardiner, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Gardiner, Maine's internal control over financial reporting and compliance.

Rungen Keaton Ouellette

December 22, 2014
South Portland, Maine





Office of the Tax Collector

Kathleen Cutler, Tax Collector/Deputy Treasurer

The Tax Collector operates under the Finance Department of the City of Gardiner.

The Tax Collector is a public officer, appointed by the municipal officer, who has the duty of collecting taxes lawfully assessed within the municipality. The Tax Collector's duties include the preparation of the tax bills, administering the tax club, sending out the 30 Day Demand notices, filing liens and processing the foreclosures, working with mortgage holders to provide tax information and assists residents with motor vehicle registrations, boats, snow mobiles and ATV's. It is our mission to provide every taxpayer with the highest level of customer service while exploring ways to control and minimize costs.

The City offers a Tax Club which allows residents the option to pay their taxes in nine (9) equal payments. All previous accounts must be paid in full before a Tax Club is issued. Tax Clubs may include both Real Estate and Personal Property. On average 145 residents participate in the tax club each year.

In FY14 we sent out 2751 tax bills, 175 liens were filed and 58 foreclosure notices were sent. To obtain a complete list of tax acquired properties please contact the office @ (207) 582-2223 or email the request to taxcollector@gardinermaine.com.

In FY14 we registered 8508 vehicles for a total of \$826,673.70. As a New Registration Agent with the Bureau of Motor Vehicles we continue to issue license plates and process Title paperwork. Neighboring towns come to our office to complete their transaction vs. traveling to Augusta. We are able to charge a \$5.00 Agent Fee for these transactions and we processed 861 transactions for residents of Randolph, Farmingdale and West Gardiner, resulting in a profit of \$4305.



Tax Collectors Report for FY14

Assessed Value	351,629,500
Tax Rate (per \$1,000)	19.90
Commitment	6,997,427
Real Estate	6,794,280
Personal Property	203,147
Commitment	6,997,427
Abatements/Write Offs:	
Write Offs	3,982
Supplementals	0
Current Year Collections	6,601,219
Current year taxes receivable at end of year	392,226
Taxes and liens receivable - prior year	204,614
Outstanding tax receivables at 6/30/13	596,840

Due dates:

1st half

September 15, 2013

2nd half

March 15, 2014

Interest rate on delinquent taxes:

7%

Collection rate:

94.39%

Outstanding Tax Receivables as of 6/30/2014

41 HIGHLAND AVE LLC	37,028.70	CRAY, ALBERT JR	678.08
ABBEY, ROBERT E	3,450.66	CRESSEY, WILLIAM C JR	1,057.00
ABRAM, RICHARD PERSONAL REPRESENTATIVE	5,408.65	DAVIS, BRUCE	5,043.06
ADAMEK, MILAN G	3,587.05	DAWSON, JOYCE L	1,062.94
ADAMS, JOSHUA	1,540.54	DEGUISTO, WILLIAM	601.26
ALEXANDER, JAMES STANLEY	1,104.73	DEUTSCHE BANK NATIONAL TRUST	6,564.88
ALLARIE, MORGAN A	488.77	DICENT, VALERIO PERSON IN POSSESSION	5,607.89
ANDREWS, LORNE M	1,458.44	DICK T W CO INC	22,722.94
ARMSTRONG, JOYCE	5,900.50	DINGUS, JOHN W SR	1,051.00
ATKINS, CATHERINE	3,480.76	DOLLEY, DAVID A	2,137.54
AYER, RAYMOND L	2,753.85	DOLLEY, SHAWN	1.17
BAILEY ,ERIN J & JENNIFER M	1,896.47	EDWARDS, ROBERTA C	16,859.17
BAILEY, SCOTT	380.37	ELLIOTT, ROBERT E II	4,860.14
BALLEW, CASEY B	2,296.74	ELLIOTT, THOMAS E	75.67
BASSETT, WILLIAM E	867.92	ELWELL, RICKY P	197.29
BAUCOM, SHEILA	1,419.15	ESTES, HARRY E	573.30
BEAULIEU, NICHOLAS	1,840.75	FARLEY, LAWRENCE P JR	3.88
BECKWITH, LEONARD A	3,864.86	FAULKNHAM, ROBERT	348.53
BENNER, LEWIS B	1,480.15	FEDERAL HOME LOAN MORTGAGE CORP	1,978.06
BERMAC PROPERTIES LLC	7,016.71	FEENER, SHAWN D	43.83
BISHOP, CHARLES JR	6,022.02	FIKUS, JOHN A	1,133.30
BLEASE, HEATHER PERSON IN POSSESSION	8,286.19	FINSETH, DALE A	1.95
BOISSONNEAU, ROGER L III	32,860.90	FITCH, RALPH JR	742.55
BONENFANT, EDWARD J	3,400.50	FLES, JACOB	3,868.84
BOWE, TIMOTHY R	2,507.40	FOLSOM, MATTHEW D	2,046.72
BRENDAHL, CRICKETT	3,480.15	FORTIN, MAX PERSON IN POSSESSION	481.86
BROCHU, JEAN D	296.51	FOWLER ,PAUL & STACIA	1,912.23
BRODEUR, EDMOND D	2,053.68	FOWLER, CLYDE A JR	607.63
BROWN, WALLACE E JR	1,250.00	FOWLER, CLYDE A JR	603.25
BRYANT, CORRONE E	3,022.81	FOWLER, STACI M	300.00
BUCKLEY ,PETER S & DEBORAH B	4,460.15	FREDERICKSON, JOSEPH G	1,608.47
BUCKLEY, PAUL M	1,890.50	FRIEDRICH, HOMER/FRIEDRICH CHARLENE	1,441.04
BUECHLER, CATHERINE	231.12	FROST ,JACQUELINE & ROD A	2,531.28
C B MAREIC INC	1,331.59	GALLUP, FRANKLIN P JR	12.62
C L REAL ESTATE HOLDINGS LLC	15,970.64	GALLUP, MEGAN L	752.50
CAILLER, DONALD P	87.00	GASINK DONALD J ESQ PERSONAL REP	1,401.24
CALIANDRO, MICHELLE A	4,364.10	GATCOMB, PAMELA A	1.80
CASWELL, RONALD	12.60	GEROUX, RICHARD J	342.20
CATES, PRESTON J	757.47	GIPSON, LEWIS E	0.11
CHADWICK, KATHERINE H	616.56	GLIDDEN, FREDERICK G	700.76
CHAMBERS, IVAN E	1,552.20	GOEDECKE, STEVEN M	559.47
CHAPIN ,GARY P & BETHANY L	1,880.83	GOETHE, CHRISTOPHER M	1.00
CLARK, HAZEN R	0.01	GOLBERG JOAN H HEIRS OF	1,642.39
CLARY, EARL W JR	2,149.48	GONZALEZ, CARLOS	4.00
COLD CREEK PLANTATION LLC	535.59	GOODALL PROPERTIES LLC	3.75
COTE, CINDY L	623.15	GOODRIDGE, SARA L	1,346.52
COTTLE, ADAM	269.92	GOWELL, MICHELLE	1,524.62
COTTLE, ADAM C	6.79	GOWEN, DALE ABBOTT	87.84
COTTRELL, SUSAN	818.17	GRAND FALLS MORTGAGE CORP	0.05
		GRANT, DERRICK J	0.01

Outstanding Tax Receivables as of 06/30/2014 continued...

GRAY, JEFFREY A	2,629.07	JOLICOEUR, DANIEL JAMES	128.99
GRAY-VEILLEUX, CARY	1,277.89	JONES, ELLEN C	2,495.74
GREENLEAF, JOHN	241.07	JORDAN, STANLEY	2,688.77
GRIEVE ,DAVID & ELAINE	57.92	JORTNER, WAYNE	3.60
GROTTON, RICHARD A	730.33	KHANSARI-NEJAD, KAVEH D	3,639.99
GROTTON, RITA M	0.49	KING, THOMAS J	1.45
GUERETTE PROPERTIES LLC	448.03	KINSEY, HEIDI PERSONAL REP	1,847.00
GUERRETTE & GUERETTE INC	442.06	KNEE ,FRED M & MERCEDES R	5,160.35
GUERRETTE & GUERRETTE INC	2,945.48	KOWALSKI, ANN C	1,006.24
GUERRETTE PROPERTIES LLC	677.40	KROUSE, CHRISTOPHER J	2,231.07
GUERRETTE PROPERTIES LLC	1,709.69	LAGASSE, KELLY	387.60
GUERRETTE PROPERTIES LLC	1,494.77	LAPIERRE ,JEFF S & JENNIFER	6.54
GUERRETTE PROPERTIES LLC	2,137.54	LEIGHTON, RICHARD S	1,988.29
GUERRETTE PROPERTIES LLC	2,899.71	LEIGHTON, TERRY S PERSONAL REPRESENTATIVE	2,680.44
GUERRETTE, GLEN	380.37	LEMAR, RICHARD A	179.61
GUILMETTE, BRENDA L	11.94	LEMIEUX, MICHAEL	2,235.05
GUZZETTI, DONALD J	0.82	LEVESQUE, ANITA M	1,040.00
GUZZETTI, DONALD J	0.12	LINSKY, DANIEL E	14.24
HALEY, GLORIA M	977.90	LOVECHENKO, EUGENE	4,400.63
HALL, GLORIA	1,500.00	MACMASTER, JASON T	5,248.14
HAMLIN, DAVID P	746.45	MACMASTER, MARY ANN DOWNS SHANNON J	1,714.74
HANSEN, CARL E	0.01	MACMASTER, MICHAEL	4,390.22
HANSON, DARRYL	815.54	MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,208.90
HARRIS, MALCOLM J	0.01	MANSIR, DONALD R	3,455.25
HART, PHILIP A	42.94	MARTIN, KENNETH	3,600.19
HARVEY, GARY J	1,719.64	MASCHINO, ELMER E	1,958.16
HENDERSON, WILLIAM	1,279.60	MASON, RONALD E	137.57
HENRY, FRANK B	0.01	MAY, MICHAEL G	1,000.00
HERSOM, JAMES T JR	1.92	MCAUSLIN, RUTH A	2,499.72
HESTER, NICHOLAS	1,653.97	MCCORMICK, JEFFREY	1,577.81
HIGGINSON, GARY K	1,890.78	MCFALLS, ROBYN L	3,759.39
HINKLEY ,DALE A & TIFFANY A	1,150.22	MCKENNA, DAVID	561.18
HINSON, DAVID A PERSON IN POSSESSION	575.39	MOODY, KATHERINE PERSONAL REP	1,902.44
HOCH, WILLIAM K JR	1,028.83	MORANG, JEFFREY	3,751.15
HOLINGUE JEAN & EVELYNE REV LIVING TRUST	0.36	MORGAN THE MORGAN FAMILY TRUST	2,097.46
HOLINGUE, JEAN-OLIVIER	52.29	MORGAN, MARK S	644.76
HOLMES ,KENDALL J & DEBORAH N	42.56	MORRISSEY ,PATRICK & BONNIE	8,742.35
HORTON, DENNIS L	0.01	MUELLER, ROBERT W PERSON IN POSSESSION	3,476.53
HOWARD, DEBRA PERSONAL REP	3,015.13	MYRBECK, GUNNAR C	1,186.91
HOWE, MATTHEW	0.01	NEWTON, TAMARA	1,777.35
HUBBARD, HELEN V	-0.20	NORTON, JEROMIAH	1,505.41
HUGHES, MARKIE	911.70	NRT PROPERTIES LLC	5,677.75
HUME, ADELBERT A	272.63	LORE, DIANA	1,636.06
HUNT, NICOLE M	0.03	PALMER, BRADY	4,105.93
HUNTER, BRENDA J	0.27	PAPERROUTE LLC	2,236.74
HUNTER, RICHARD	268.93	PELLETIER ,GARY A & MELINDA L	2,087.79
HUTCHINS, DAVID G	3,196.22	PELLETIER, PAUL A	754.49
HUTCHINS, SHAUN D	2.53	PILCHER, STEVEN	547.53
JOHNSON ,RYAN & TRISHA	0.06	PILLING, JEFFREY	380.37
JOHNSON, ROBERT S	1,811.44		
JOHNSON, TODD A	4.94		

Outstanding Tax Receivables as of 06/30/2014 continued...

PILLING, JEFFREY	380.37
PITEAU, ROBERT P	1,812.90
PLAISTED, JANICE C	5,240.88
PRATT, SYLVIA M	2,039.75
PRESBY, APRIL	1,303.73
PURINGTON, ADAM	2,526.10
PURINGTON, ADAM (PERSON IN POSSESSION)	6,175.30
PURINGTON, JEFFREY S	10.03
PUSHARD, LORRAINE	3,283.18
QUIGLEY, ROBERT D	2,400.22
QUIRION, ARLENE	34,289.55
QUIRION, EDMUND J	4,431.72
RICE, ADAM J PERSONAL REPRESENTATIVE	101.50
RILEY, WADE A	2,513.65
ROBINSON, CASEY JONES	361.39
ROGUE ENTERPRISES LLC	2,535.54
RTM GARDINER LLC	11,395.90
SACRE, MICHAEL J	2,664.61
SECRETARY OF HOUSING & URBAN DEV	7,438.96
SHEPARD, CAROLY H	2,921.60
SIRACUSA, RICHARD S	4,664.74
SJSA HOUSING LLC	5,382.95
SOLOMON, CHRISTINE L	2,508.97
STANGEL, JOSEPH R	1,982.04
STEAMSIDE PROPERTIES LLC	2,545.21
STEBBINS, DANIEL	3,943.31
STEBBINS, MICHAEL E	2,276.84
STONE, DEBRA J	3,848.15
TARBOX, PAULY D	1,910.68
TENNEY, SCOTT A	1,816.87
TERRELL, LYNDIA J	2,808.17
TEVES, KOSOL	469.80
TRASK, TERRY STACY	1,618.15
TRIMMER, ROXANA S	3,842.69
VEREGEE, BARBARA H	5,918.26
WATER STREET ENTERPRISES LLC	2,985.00
WDG DEVELOPMENT LLC	3,504.67
WHEELER, LAURIE	533.60
WILLARD, RICHARD G	235.10
WILLARD, RICHARD T PERSONAL REPRESENTATIV	6,997.88
WILLIAMS WILLIAM CONSTRUCTION COMPANY	1,802.16
WILLIAMS, ARLENE	1,018.16
WILLIAMS, CATHERINE L	999.26
WILLIAMS, DEXTER A	543.68
WLODYLO, DEBRA WLODYLO PETER M	3,207.60
WORTHING, CLIFTON W	3,093.48
Total	\$596,840.07

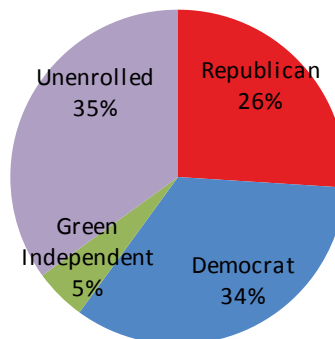


City Clerk

Office Staff

Deirdre Berglund, City Clerk
Ruth Glaeser, Deputy City Clerk
Rebecca Sieberg, Sewer Clerk
Kathleen Cutler, Tax Collector
Robin Plourde, Executive Assistant

Gardiner has 4,293 registered voters



I would like to thank Deputy Clerk Ruth Glaeser, Assistant Clerks Becky Sieberg and Kathy Cutler, the Building and Grounds crew for assisting with the setup and cleanup of the election equipment, our elections clerks: Maureen Blanchard, Carole Kellogg, Beverly LaPlante, Jerome Maschino, Mary Maschino, Dawn McGrath, Pat McLaughlin, Barbara Pelletier, Catherine Pelletier, Nicki Pelletier, Mary Perkins, Lois Roberts, Carol Schumaker, Sharon Stevens and John White and of course our voters who help make our election process a success! All voting is held at the Boys & Girls Club of Greater Gardiner.

Election Day, November 4, 2014

Gubernatorial, Referendum, Gardiner Mayor & City Council, MSAD 11 Board

2,724 Ballots Cast - 70% Voter Turn-Out

Vital Records

In 2014, 76 new Gardiner residents were born and 46 marriage licenses were issued; of those licenses, 20 percent of the weddings were performed right here at City Hall! There were 54 recorded deaths.



Inland Fisheries

**Licenses and Registrations
Sold in Calendar Year 2014**

Combo Hunting/Fishing	138
Hunting	188
Fishing	211
Saltwater Fishing Registry	12
Over 70 Lifetime Licenses	3
Boats	285
ATVs	102
Snowmobiles	106

Dog Licenses

In 2014, the front office staff registered 872 dogs. Dog licenses are renewed every year. We begin selling the tags on October 15th and all dog registrations are due by December 31st. After a thirty day grace period (January 31st), a late fee of \$25 per dog is added to the registration fee (\$11 for dogs capable of producing young and \$6 for dogs incapable of producing young). Please make sure your dog's rabies vaccination is current and we have the information available in our office. You may be required to produce a rabies certificate and/or a neuter/spay certificate.



Department of Economic and Community Development Office of Planning and Development

 <https://www.facebook.com/growwithgardiner>

Department includes: Code Enforcement Officer, Building Inspector, Plumbing Inspector, Local Health Officer, E-911 Addressing Officer, Office Assistant, Director of Economic and Community Development.

Staff Listing

Dorothy Morang: Office Assistant,
acoffice@gardinermaine.com, (207) 582-6892

Barbara E. Skelton, Code Enforcement Officer

Dick Dolby: Interim Code Officer,
CEO@gardinermaine.com, (207) 582-6892

Curt Lebel: Interim E-911 Addressing Officer,
assessor@gardinermaine.com, (207) 582-6892

Community & Economic Development

This department picked up where it left off in 2013, with a flurry of activity during the 2014 year. Many partnerships were formed with public, private and non-profit organizations all with the goal of helping to promote the community of Gardiner. Here is a sample of some of the community and economic development accomplishments from last year:

- For the first time since 2011, the **City sold a lot at its Libby Hill Business Park**. This lot was quickly transformed into a slaughterhouse facility for both red meat and poultry, with Central Maine Meats and Common Wealth Poultry both eventually set to run USDA-inspected operations inside. The poultry operation will be the only USDA-inspected facility in Maine and both operations will be able to sell Maine red meat and poultry across state lines.
- The City continued to use its **\$400,000 grant from the Environmental Protection Agency (EPA)** to assess potentially contaminated sites within Gardiner. Assessments were underway for Johnson Hall, the four TW Dick properties, Chapman's, 18 Dennis Street and others. As part of this process, the City utilized students from the University of Maine at Augusta's architecture program to lead design charrettes to help the public envision what they would like to see along a revitalized Cobbossee Stream Corridor. Once the petroleum or other hazardous materials are identified at these sites, clean up loan and/or grant funds are available to help with the reuse/redevelopment of the affected properties
- After a two year process which involved numerous public outreach sessions as part of the Orton Family Foundation's *Heart & Soul* project, **the City Council approved and submitted a new Comprehensive Plan**. This planning tool set forth numerous action items for the City to focus its efforts on for the coming decade and to assist with prioritizing these many tasks, the Council re-formed the Comprehensive Plan Implementation Committee. Assisting through the two year process and helping with the implementation will be contract planner Mark Eyerman



- One of the items in the Comprehensive Plan that the City decided to implement before it was even passed was the addition of an **Adaptive Reuse Overlay District (AROD) ordinance**. This change allowed older buildings in otherwise residential areas to be used for some commercial purposes, so long as everything fit within the AROD parameters. The first applicant for an AROD was Lost Orchard Brewing Company and they were granted approval of the use of an old church building on Church Street for their cidery operations.
- Working with the City and Gardiner Main Street, Johnson Hall launched the first **summertime concert series on our new waterfront**. These shows were well-attended and attracted many people to our downtown
- Speaking of the Waterfront, it was packed with bicyclists in early September when **the annual BikeMaine event made a stop in Gardiner**. The 300 bikers enjoyed local meals from several businesses and were treated to a free show by the Johnson Hall Performing Arts Center before camping for the night in tents at the park. Many community volunteers helped show riders from across the country Gardiner's best face!
- The **Gardiner Growth Initiative (GGI) attracted two businesses to town** via its forgivable loan program, including Frosty's Donuts and Emery's Meats. The GGI is a partnership between Gardiner Main Street, the Bank of Maine, the Gardiner Board of Trade (GBOT), and the City of Gardiner. Money gifted from the bank and GBOT, combined with aggressive incentives for downtown development from the City, gave rise to a lot of positive publicity for this program in 2014 highlighting the commitment of various public, private, and non-profit stakeholders to revitalizing our downtown and entire community.

Planning and Development Office Activities

Purpose of the Department – as stated in the 2010 Land Use Ordinance:

- To protect the public health and safety, environmental quality and economic well-being of the city while allowing a maximum diversity of uses by controlling building site, placement of structures and land uses, and by imposing minimum controls on those uses which, by virtue of their external effects, could otherwise create nuisances or unsafe or unhealthy conditions.
- To provide for residential development in locations compatible with existing development and in a manner appropriate to the economical provision of community services and utilities.
- To provide for a variety of commercial and industrial uses in locations suited to the economical provision of essential community services and utilities and to avoid blight, congestion and inconvenience.
- To prevent and control environmental pollution, to protect water quality, spawning grounds and wildlife habitat and to conserve shore cover and visual, as well as points of access to ponds, streams and rivers.

Code Enforcement

<u>Type of Permit</u>		<u>Number of per- mits is-</u>	<u>Total Project/ Construction Costs</u>	<u>Total Permit Fees assessed</u>
Building Permits				
	Business/Commercial	18	\$3,659,964.00	\$5,113.15
	Residential	84	\$1,984,155.00	\$6,129.45
	<i>Subtotal</i>	<i>102</i>	<i>\$5,644,119.00</i>	<i>\$11,242.60</i>
General Permits				
	Demolition	8	\$0.00	\$0.00
	Excavation and street	9	\$0.00	\$150.00
	Shoreland Zoning	2	\$1,000.00	\$25.00
	Floodplain Management	3	\$0.00	\$50.00
	Public Sewer	4	\$0.00	\$150.00
	Sign	8	\$4,222.00	\$250.00
	<i>Subtotal</i>	<i>34</i>	<i>\$5,222.00</i>	<i>\$625.00</i>
Plumbing Permits				
	Internal	27	\$0.00	\$2,310.00
	Subsurface Wastewater	5	\$0.00	\$880.00
	<i>Subtotal</i>	<i>32</i>	<i>\$0.00</i>	<i>\$3,190.00</i>
	Total	168	\$5,649,341.00	\$15,057.60

Planning & Development Committees

- Ordinance Review Committee
- Planning Board
- Zoning Board of Appeals
- Comprehensive Plan Committee
- Comprehensive Plan Implementation Committee
- Historic Preservation Commission

The **Ordinance Review** committee met eleven (11) times to discuss standards for signs, banners, corner lot access, waivers, alternate members to Planning Board, concept plan meeting for subdivision, time frame to issue building permits, Adaptive Reuse Overlay District (AROD) and definitions, changes in home occupation requirements, etc.

The **Planning Board** conducted three (3) Site Plan reviews, and five (5) Planning Board reviews.

The **Board of Appeals** met one (1) time to hear an administrative appeal.

The **Comprehensive Plan Committee** met seven (7) times to discuss the proposed update of Gardiner's Comprehensive Plan, which will be considered in 2014, and updates the last plan which was enacted in 1997.

The **Comprehensive Plan Implementation Committee** met one (1) time to prioritize the steps for ordinance changes.

Historic Preservation Commission

The Planning and Development Office staff provided the Historic Preservation Commission (HPC) with application review for proposals to alter buildings within the historic district. The Planning & Development staff distributed applications, gave assistance in preparing them, and provided maps, deeds, and other information needed for the application.

Administrative Assistant Dot Morang then reviewed the submitted applications to ensure completeness, before forwarding copies of the applications and supporting documentation to HPC members and posting notices of the meetings on the City of Gardiner's website and bulletin board. In addition, she arranged the meetings and prepared minutes. For approved projects, Ms. Morang prepared Certificates of Appropriateness (COA); and logged and filed original applications and supporting documentation, including a signed copy of the COA from the HPC chair.

The Code Enforcement Officer attended HPC meetings to answer questions about proposed projects. The CEO issued Certificates of Appropriateness for authorized work allowed by ordinance.

2014 Certificates of Appropriateness

HPC Certificates of Appropriateness: 5 applications; 5 approved

CEO Certificates of Appropriateness: 3 applications; 3 approved

As the staff member of the HPC, the CEO ensured that Commission decisions complied with Gardiner's Historic Preservation Code and the Secretary of the Interior's Standards for the Treatment for Historic Properties.

The Future

At the end of 2014, Director Nate Rudy resigned his position to become the Director of Waterville Creates. In an effort to save money to help address the looming FY16 budget shortfall, the City decided to not fill this position and instead mete the duties out to various entities.

Effective January 1, 2015, the City entered into an agreement with Gardiner Main Street to have their director, Patrick Wright, serve as the City's Economic Development Coordinator. By paying GMS for these services, they were able to elevate another staffer to full-time status, freeing up Patrick to perform more duties for the City in his new role. Assisting Patrick and the City will be members of the newly re-formed Economic Development Committee.



For planning, the City hired Mark Eyerman as its contract planner to help mainly with the implementation of the comprehensive plan, but also to assist staff and officials as needed on various projects that come before the Planning Board.

Finally, City Manager Scott Morelli assumed the remaining duties of the position, including oversight of the CEO, project manager for the Brownfields grant, contractor oversight, departmental budgeting, etc.





General Assistance

Robin Plourde, Director of General Assistant

The General Assistance Program is available Monday through Friday, nights and weekends as needed, to assist eligible people who are in need of basic necessities such as rent, fuel, electricity, food and medication. All recipients must meet the state-mandated requirements to be eligible and are responsible for meeting their own basic needs by any means available before applying for General Assistance. This program is not designed for ongoing assistance; but rather, it is intended for emergency purposes only.

Type of Assistance	# of Assists	Expenditures
Housing	32	\$13,803
Fuel	4	\$1,761
Electric	8	\$1,048
Household Supplies	4	\$204
Prescriptions	2	\$45
Burial	4	\$3,140
Total	54	\$20,002

State of Maine, DHHS (Reimbursement
50%)

\$10,001

Number of Applications:

103





Gardiner Fire & Rescue

Message from the Chief

Alfred R. Nelson, Jr.

It is with great pleasure that I submit the Gardiner Fire & Rescue Department 2014 Annual Report. The report outlines fire department activities, statistics, and delivery of service enhancements. Each year the department has a profound impact in the communities we serve by saving life and property. Gardiner firefighters take great pride in being fully prepared for any emergency situation we are called to.

Vision Statement

Gardiner Fire Department is dedicated to being the best community focused fire and rescue department that meets the ever changing needs of our community while ensuring a safe and secure environment for all through professional development, unity and teamwork.

Mission Statement

Gardiner Fire Department is committed to providing the highest level public safety services for our community. We protect lives and property through fire suppression, emergency medical response, disaster management, fire prevention and public education.

Statement of Core Values

We, the members of the Gardiner Fire Department are committed to the following values in our interactions with coworkers and customers:

- **Professionalism**– In application, appearance, attitude and standards
- **Integrity**– Demonstrate honesty and fairness
- **Compassion**– Demonstrate kindness and empathy
- **Responsibility and Accountability**– Professionally, personally and fiscally responsible for our actions
- **Respect**– For each other, our Department, the City Government and our customers, the citizens and visitors of the City of Gardiner
- **Diversity**– Be open minded and responsive to the uniqueness of our community without regard to age, gender, religion or ethnic origin
- **Commitment**– In all department endeavors
- **Teamwork**– Encourage unity and a cooperative attitude
- **Health and Safety** – Personal and professional health and safety is paramount in fulfilling the mission of the Gardiner Fire Department.

PERSONNEL

In April of 2014 Fire Chief Mike Minkowski departed the Gardiner Fire Department and is now working with the Maine Fire Marshalls office. We thank Chief Minkowski for his service.

Chief Daniel Guimond served as the acting Fire Chief from April to September 2014. Chief Guimond is a retired Battalion Chief from Augusta Fire with over 30 years of fire and EMS experience. Thank you Chief Guimond for guiding our department until a new Chief could be hired.

Lt./Paramedic Steve Naas and FF/advanced EMT Gerry Pineau ended their service with the Gardiner Fire Department to pursue other ventures in the fire and EMS field.

PROMOTIONS

Firefighter Dustin Barry was promoted to the rank of Lieutenant in November. Lt. Barry has been with the department for five years. Lt. Barry is assigned to C shift and is the EMS training officer.

NEW HIRES

In September the department welcomed FF/EMT-P Eric Davis and FF/EMT-P Chris Mailloux. Both FF/paramedic Davis and FF/paramedic Mailloux arrive in Gardiner with significant fire and EMS experience we look forward to long and rewarding careers with these individuals.

TRAINING

Captain Pat Saucier completed the Fire Officer 1 & 2 program in January 2014

Gardiner Fire & Rescue Staff

Chief Alfred R. Nelson Jr.
Administrative Assistant Tara Miley
Captain/Paramedic Marcel Deforge
Captain/Paramedic Patrick Saucier
Captain/Paramedic Nathan Sutherburg
Lieutenant/Paramedic Richard Sieberg
Lieutenant/Paramedic Joshua Johnson
Lieutenant/Paramedic Dustin Barry

Firefighter/Paramedic Andrew Santheson
Firefighter/Advanced EMT M. Breau
Firefighter/Paramedic Jesse Thompson
Firefighter/Advanced EMT Gary Hickey
Firefighter/Paramedic Josh Webb
Firefighter/Paramedic Brandon Melanson
Firefighter/Paramedic Eric Davis
Firefighter/Paramedic Chris Mailloux

Fire Prevention

Fire Prevention and Education

Fire Prevention and Education had yet another productive year. Captain Saucier reached out to over 500 children in our local schools teaching subjects such as: when to call for help, stop drop and roll, and Exit Drills in the Home (EDITH).

Training - Fire and EMS

The Gardiner Fire Department conducts regular training through company drills and external training opportunities to maintaining the skill sets to necessary to suppress fire, conduct technical rescues and perform advanced life support. These skills are critical to the safe and efficient management of the wide variety of calls the department responds to. We are also required by law to meet training and safety standards to ensure employees have the ability to enter situations that are immediately dangerous to life and health (IDLH) in the safest possible manner.

Fire Training

Gardiner Firefighters participated in 660 hours of fire/rescue training the covered fire suppression, downed firefighter rescue techniques, vehicle extrication and incident command to name but a few.

EMS Training

Each year Advanced Life Support (ALS) providers are required to attend continuing education. Gardiner Fire & Rescue's provider mix is comprised of 13 EMT-Paramedics and two Advanced EMT's. In 2014 the department hosted a Pre Hospital Trauma Life Support and a Advanced Cardiac Life Support class and was first in the State of Maine to offer the Howard County Resuscitation Academy high performance CPR program.

Responses

Gardiner Fire/Rescue serves a population of over 22,000 encompassing 173 square miles. At present the ambulance service contracts include the towns of: Litchfield, West Gardiner, Farmingdale, Randolph, Chelsea, Dresden and Pittston. In 2014, Gardiner Fire/Rescue responded to 2016 EMS calls and 214 fire calls.



Emergency Medical Call Totals (2016)

507 Basic Life Support (25%)
1024 Advanced Life Support (49%)
128 Not Billed due to Cancellation (7%)
328 Treated, no Transport (16%)
29 other calls (3%)

Fire Call Totals (214)

35 Structure Fires (fires in structures)
5 Water Rescues
7 Vehicle Fires
27 Hazardous Conditions/Spills/Leaks
13 Brush/Outside Fires
2 Carbon Monoxide Emergencies
23 Vehicle Crash/Extrications
7 Electrical Fires/Problems
0 Bomb Scare Incident
23 Public Service/Assistance
47 False Calls/Alarms
25 other calls for Service

Estimated value of property loss vs property saved

Property value responded to = \$2,893,160
Property value Lost = \$594,410
Property value saved = \$2,066,750 (estimates)

Gardiner Fire & Rescue is always eager to assist you anyway we can. Should you have any questions do not hesitate to call.

Chief Nelson 207-582-4535 ext. 120, E-mail fire@gardinermaine.com
Captains Office 207-582-4535 ext. 121





Gardiner Public Library

152 Water Street
Gardiner, Maine, 04345

www.gpl.lib.me.us

207-582-3312

Library Staff

Anne Davis, Director of Library and Information Services
Scott Handville, Assistant Library Director
Charlene Wagner, Children's Librarian
Virginia Nichols, Young Adult Librarian
Ann Russell, Technology Librarian
Dawn Thistle, Special Collections Librarian
Audrey Littlefield, Library Aide
Robert Fagan, Library Aide
Ross Littlefield, Library Aide

The Gardiner Public Library, located at 152 Water Street, serves Gardiner, Litchfield, Pittston, Randolph and West Gardiner. This regional service may be accessed by more than 17,000 people living in the Lower Kennebec Valley. The library is part of a consortium of more than 95 public, school and academic libraries that share their collections through the MINERVA library system. The library is also part of a 5 day van

delivery service that is used to share the collections of libraries within the consortium at no additional charge to the user. In 2014 the library shared almost 25,500 items. The annual 2015 fiscal budget is \$380,458. There is a Gardiner Public Library Board of Trustees that acts in an advisory capacity to Gardiner City Council.

As a true regional service, the library also belongs to the Central Maine Library District managed by the Maine State Library. Staff members belong to the Maine Library Association and attend many workshops throughout the state that are offered through either the state library or the association.

The Gardiner Public Library is a department of the City of Gardiner and employs 5 full time librarians and 4 part time professional staff members. In addition to paid staff, the library utilized more than 1500 hours of volunteer service from community members. By utilizing volunteers the library is able to be open 6 days a week and offers 41 hours of public access. Professional staff members work with the school district and many other organizations to increase the literacy of the Greater Gardiner community.

Though a department within the city, the buildings and grounds are owned and maintained by a nonprofit 501(c) 3 organization called the Gardiner Library Association. Through capital appeals, fundraising events and grant writing, this organization has raised almost \$1,000,000 to renovate the interior space of this 134-year old building. In May 2015, the association will begin the final phase of restoration by rehabilitating the Community Archives Room. Restoration work will include installing energy efficient lights, extending the HVAC system and creating a better flood proof environment so that this rare collection of local history and genealogy is better preserved.

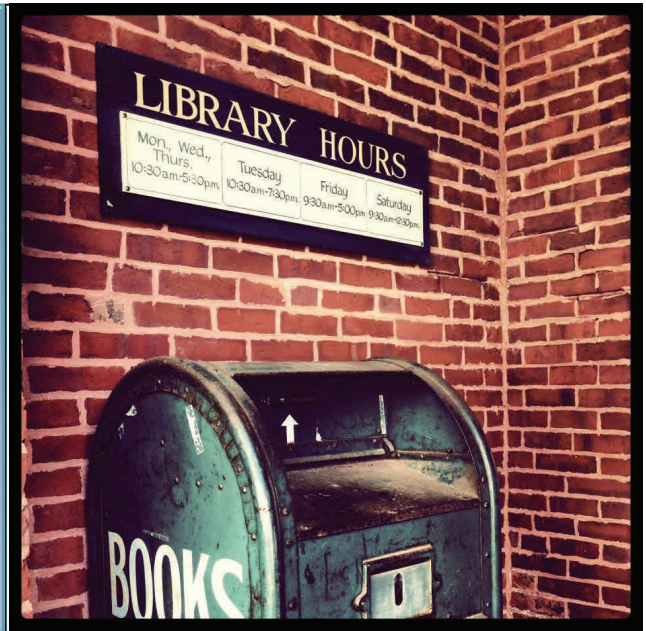


Here are some highlights for 2014:

- Staff offered 71 children's programs attended by 1,350 people.
- There were 16 teen programs with almost 340 young adults attending.
- 660 people attended 40 adult programs.
- 63,267 people visited the library in 2014.
- The library offers 7,500 electronic titles (e-books) through their download library.
- This same program offers 4,800 audio-books.
- Through the statewide MARVEL database, residents may access 66 licensed databases.
- In 2014, the library circulated 113,409 physical items.
- Staff manages 23 computers.
- In 2014 library staff received a \$12,000 grant to purchase new computers and e-readers. These e-readers will soon be available for people to borrow.

The library staff proudly collaborated with MSAD#11 to create a nurturing and educational environment for middle school students. The staff of each organization built a program that allowed almost 30 students a week to come to the library. The district provided a bus and library staff offered programs, adult mentors and a safe place so that these young adults will continue on a lifelong learning journey. There are plans to continue this pilot program next fall.

Gardiner Public Library



Finally this library report is dedicated to our Children's Librarian, Charlene Wagner, who dedicated 35 years to the City of Gardiner helping generations of children explore the wonders of literature. We wish her well as she begins her new adventures as a retired librarian but the staff is brokenhearted to lose a member of the library family.







Gardiner Police Department

MISSION STATEMENT

The Gardiner Police Department's mission is to enhance the quality of life and provide a sense of safety and security within the City of Gardiner. Through highly dedicated employees, we are committed to the protection of all who live, work, or visit our city.

Chief

James M. Toman

Sergeants

Stacey Blair
Todd Pilsbury

Detective

Michael Durham

School Resource Officer

Marcus Niedner

Patrolmen

Allen Alexander
Christopher Balestra
Norm Gove
Peter Griffin
Eric Testerman
David Timms

Safety Officer

Jamie Dacyczyn

Public Safety Assistant

Tara Miley

Message from the Chief

Gardiner PD had another record breaking year with over 14000 calls for service. I am proud of the department and the quality of work the employees produce is outstanding. We work very hard to provide professional, efficient, and quality service to the City of Gardiner. We attribute a large portion of our success to the support we receive from the City Manager, Mayor Harnett, the City Council, and the residents of Gardiner. For up-to-date information and to stay connected, please "like" the Gardiner Police Department's Facebook page. You can also receive free email and text alerts from Gardiner Public Safety via www.NIXLE.com, sign up today. Lastly, please stay alert to your surroundings, lock up your valuables, and remember that we need you to assist us in preventing and solving crimes, if you see or hear something that is suspicious, call us immediately at 624-7076 or 911. Thank you for your continued support.

Respectfully,
James M. Toman
Chief of Police

About the Department

The Gardiner Police Department maintains twenty-four hour police protection 365 days a year. The nine staff members (2 Sergeants and 7 Patrolman) that are assigned to patrol work a 12-hour fixed shift. We also have a full-time detective, an officer assigned as the school resource officer during the school year, and a full-time, civilian safety officer.

The detective is responsible for investigating all major crimes and incidents. His duties also include evidence collection, preservation, and accountability

The school resource officer is an officer that is paid for by MSAD 11 to be in the schools while school is in session. This officer serves as a back up officer during the day and when school is not in session is assigned back to patrol.

Year at a Glance

The Gardiner Police Department responded 14,120 calls for service in 2014. A call for service is defined as anything that the Gardiner Police Department has done and includes all citizen complaints. Calls for services resulted in:

“Gardiner PD
had a record
breaking year
with over 14,000
calls for service.”

- ◆ 438 offense reports
- ◆ 192 major crimes including:
 - ◆ 1 murder
 - ◆ 2 robberies
 - ◆ 38 assaults
 - ◆ 130 thefts
 - ◆ 19 burglaries
- ◆ 274 arrests (an arrest is defined as any time someone is issued a summons with an arraignment court date, any time an individual is arrested on a warrant, probation holds, etc.).

Community Relations

- ◆ Facebook Page - Gardiner Police Department [Maine]
- ◆ Nightly business checks
- ◆ Prescription drug box available in Police Department lobby during normal business hours. Please disposed of your unused and unwanted meds here
- ◆ Car seat installation technician
- ◆ Free trigger lock program
- ◆ Good Day Gardiner Program
- ◆ Coffee with a Cop Program

Grants

To ease the financial burden on the residents, the Gardiner Police Department pursues grant funding opportunities whenever possible. Since 2011, we have received \$28,626 from the Bureau of Highway Safety for OUI/Seatbelt/Speed details, \$8,709 from US Department of Health and Human Services for Underage Drinking Task Force., \$9,336 from the Justice Assistance Council, and \$51,050 from Homeland Security for related safety items. We also received \$1913.97 from Maine Municipal

Animal Control

The department responded to 314 animal complaint calls in 2014. Animal complaints include dog at large, feral cat complaints, noise, dangerous dog, animal cruelty, animal abandonment, and dog bite cases. The breakdown of complaints is as follows:

- ◆ 251 dog complaints
- ◆ 40 cat complaints
- ◆ 13 chicken complaints



Public Works Department

Tony LaPlante, Director

The Public Works Team:

Kendall Cromwell, Foreman
Dave Grover, Equipment Operator
Jay Jamison, Equipment Operator
Phil Hodgkins, Mechanic
Steve Willard, Truck Driver
Gerry Quintal, Truck Driver
John Gorman, Truck Driver

Buildings and Grounds Team:

Pat Chadwick, Foreman
Dan Robideau
Rod Baker
Chris Miller

The Public Works and Building and Grounds departments operate on a 1,730,000 dollar budget. Our primary services are to maintain the roads, parks, and city buildings throughout the city. We also assist in a number of community events, operate the street lights and do the service work on the sewer collection system.

Gardiner once again had an eventful winter. We got off to an early start with storms in late November and a snowy December. January had more freezing rain events than snow. February was another snowy month which led to a very wet spring although we had very minimal flooding.

The Gazebo project being finalized was the headline for the spring of 2014. There were many people and organizations that were contributors to getting the project finished and the City getting the beautiful focal point for the common that we will have for years to come.

The spring sweeping and painting were delayed by the spring weather. The crews then concentrated on grading and shoulder work. An aggressive ditching project and brush trimming was started on our country roads.

In May we once again took part in a successful hazardous waste collection in collaboration with the City Of Augusta. This program helps keep chemicals out of the sewers and storm systems. It will be offered again in May, dated to be announced.

The Buildings and Grounds Dept. was busy maintaining all our parks and cemeteries. We mow and maintain over 30 areas throughout the city. This department also works closely with Gardiner Main- street to help operate the many downtown events. We also helped the Bike Maine coalition when they stopped and spent a night at the water front park.

Fall clean-up was once again success with many households taking advantage of our annual October event. The crew was busy for 4 weeks picking up debris.

Sewer and storm water were camerad and cleaning continued. There were several problem areas discovered and repaired. This process will be ongoing for years to come to update our aging underground systems.

Request for Service

Please call the Public Works garage at 582-4408 And Sewer Department at 582-1351. ***For afterhours emergencies please call 624-7076***

Please locate the storm water basins near your property and keep them free of debris to assist the staff and if there is a problem please contact the Public Works Department.

It is our goal to do the best we can every day for the taxpayers of Gardiner

Tony LaPlante

Public Works Director





Gardiner Wastewater Department

Doug Clark, Director

Wastewater Staff:

Art Robinson, Chief Operator
Zach Breton, Laboratory Technician
Larry Whitmore, Mechanic
Doug MacMaster, Operator
Doug Clark, Wastewater Director

Request for Service:

Any resident with a Request for Service should call 207-215-3870 for Wastewater.

We invite any resident who would like a tour of the facility to call 215-3870 to make arrangements.

Wastewater Facility

The Wastewater Staff has been busy operating and maintaining the City's 53 million dollar facility with one goal in mind: To protect the water quality of the Kennebec River and the health of those who use it.

The City has taken ownership of a new sewer jet cleaner and TV camera as of April of 2013. The goal is to increase sewer main inspections and to upgrade the sewer main cleanings program.

As much as 80 percent of Gardiner sewer mains are clay tile pipe that are more than eighty plus years old.

The City is in the early stages of construction for the Combined Sewer Overflow Plan which includes several future improvements such as the wet weather storage in the Depot Square area, automatic screening at Main Avenue Pump Station as well as inspections and improvements to the Highland Avenue area.

Energy improvement projects that are being budgeted for in the upcoming year include eliminating the oil heat and replacing the heating system with Effluent Thermal. Also, a new pump station serving Cobbossee Avenue has started up.

I have appreciate the opportunity to serve as Gardiner's Wastewater Director.

Sincerely,

Doug Clark

Wastewater Treatment Plant





The mission of Johnson Hall is to promote, create and inspire artistic excellence through the presentation of world-class entertainment and professional performing arts education and to drive cultural and economic growth for our community.

Johnson Hall Performing Arts Center

Johnson Hall celebrated its 150th Anniversary in 2014 and is pleased to report the following summary of accomplishments in a busy and exciting year:

Programming

- Events commemorating 150th Anniversary included a two-day Kickoff and birthday celebration
- New spring and summer outdoor concerts and outdoor movies series
- Artists in the School Program brought eight performing artists and workshops to local schools
- Over 30 shows programmed with many sold-out shows and promotional \$5 children's ticket price
- New Open Mic Night series in partnership with Gardiner Main Street
- Summer Shenanigans children's theater camp curriculum revamped to emphasize skill building
- Commitment to providing venue for community events such as Cinderella Project; film screenings

Renovations

- Refurbished front of building: insulation; siding; trim
- Third floor cleaned and prepared for the first performances held there in 30 years
- Backstage renovated to increase storage space
- New sound booth built in studio

Governance

- Board development/renewal and Board culture
- Board Strategic Planning Committee
- Revised bylaws

Income and Expenses

- Income July 2013-June 2014: \$192,019
 - Grants: 31%; Annual Fund/FR 17%; Tickets/Tuition 22%; Business Sponsors 22%; Capital Support 6%; Rentals 2%
- Expenses July 2013-June 2014: \$181,113
 - Programs 49%; Operations 23%; Personnel 15%; Capital Improvements 7%; Development 6%



280 Water St, Gardiner, ME 04345

www.johnsonhall.org

(207) 582-7144



SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
(202) 224-2523
(202)-224-2693 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE ON AGING
RANKING MEMBER
APPROPRIATIONS
SELECT COMMITTEE ON INTELLIGENCE

Dear Friends:

It is a privilege to represent Maine in the U.S. Senate, and I welcome this opportunity to share some of my work from the past year.

Encouraging the creation of more jobs remains my top priority. I have developed a Seven Point Plan for Jobs in Maine, which includes proposals to spur small business investment, ensure robust workforce education and training, reduce regulatory red tape that stifles job creation, support Maine agriculture and manufacturing, and invest in the infrastructure needed to expand our economy. Traditional industries and small businesses remain the backbone of Maine's economy, and innovation will be important for future jobs as well. I have supported Maine's effort to lead the world in deepwater wind technology and was proud when the University of Maine and its private sector partners launched the first prototype this year. This emerging industry has the potential to create thousands of good jobs here in Maine.

BIW remains a major Maine employer and is critical to our national security. I have worked hard to support the Navy's request for a 10th DDG-51 and to continue construction on the DDG-1000s at the shipyard. This year's annual defense policy bill also contains more than 30 provisions to eliminate sexual assault from our military, including several provisions that I authored.

Partisan divisiveness in Washington continues to prevent us from addressing some of our nation's most serious challenges. Gridlock reached a peak in October with the federal government shutdown that pushed our country to the brink of defaulting on its financial obligations and damaged our economy. As the shutdown continued with no end in sight, I presented a proposal I believed both sides could support. Within days, I was leading a bipartisan coalition of 14 Senators that worked night and day to craft a plan to reopen government, avert default, and restart negotiations on a long-term plan to deal with our nation's unsustainable debt of more than \$17 trillion. Known as the "Common Sense Caucus," we will continue to work to develop solutions and bridge the partisan divide.

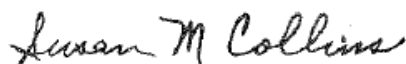
Earlier this year, across-the-board federal spending cuts known as "sequestration" took effect. These indiscriminate cuts jeopardized priorities from national security to medical research and stand in stark contrast to the thoughtful and thoroughly debated spending priorities set at town meetings throughout Maine. To bring some Maine common sense to this process, I authored bipartisan legislation to allow federal agencies to set priorities in administering the required cuts and wrote a new law to ensure that sequestration would not disrupt air travel, which plays such an important role in fueling Maine's tourism economy.

I have also enjoyed my work as the ranking member of the Senate Special Committee on Aging where, with Senator Bill Nelson of Florida, we work on issues of critical importance to Maine seniors. The committee has created a toll free hotline (1-855-303-9470) to make it easier for senior citizens to report fraud and scams and to receive assistance. I also serve as the Senate Co-Chair of the task force on Alzheimer's, a devastating disease that takes a tremendous personal and economic toll on more than five million Americans. Better treatment for Alzheimer's and ultimately finding a cure should be an urgent national priority.

Finally, I am proud to reflect our famous Maine work ethic by completing another year of service without missing a single roll call vote. I have not missed a vote since I was elected—a streak that stands at more than 5,300 in a row.

May 2014 be a good year for you, your community, and our great State of Maine.

Sincerely,



Susan M. Collins
United States Senator



ANGUS S. KING, JR.
MAINE

260 DENISE SENATE OFFICE BUILDING
(207) 224-6344
Website: <http://www.King.senate.gov>

United States Senate

WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
INTELLIGENCE
RULES AND ADMINISTRATION

City of Gardiner
6 Church St.
Gardiner, ME 04345

Dear Friends,

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate in January of 2013. First off, I want to make sure you know how to reach my offices, as I welcome your thoughts, questions, or concerns. You can call our toll-free, in-state line at 1-800-432-1599. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, and Washington D.C. (202) 224-5344. You can also provide your input on our website at www.king.senate.gov.

Maine is a large state; I know that traveling to our offices can present logistical and financial challenges, which is why our team implemented an outreach program, **Your Government Your Neighborhood**. My staff has been traveling to communities throughout the state for two years now, hosting office hours for local residents. Since we began, we have made over 400 trips and plan to increase that throughout 2015.

If we haven't yet been to your town office, community library, or school, or hosted an information table at a local non-profit, please let us know!

My work in Washington this year has been broad reaching, and I am committed to continue this work in a transparent and nonpartisan manner.

My projects have included:

- Overseeing national security and defense issues from ISIS to cybersecurity
- Continuing efforts to simplify student loans and make higher education more affordable
- Easing the regulatory burdens facing Maine businesses, farms, and schools
- Co-sponsoring budget initiatives for a smarter economic direction
- Supporting vital infrastructure and highway investments
- Tackling climate change mitigation and its long-term impacts
- Ensuring financial transparency in politics through campaign finance reform
- Promoting the growth of rural internet access
- Co-sponsoring legislation to help working families get paid leave to care for loved ones

I am tremendously grateful for the opportunity to serve you and will keep you informed of my activities in Maine and Washington.

Sincerely,



ANGUS S. KING, JR.
UNITED STATES SENATOR

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

PRESQUE ISLE
180 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

In Maine call toll-free 1-800-432-1599
Printed on Recycled Paper



CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friends,

I hope this letter finds you and your family well. It's an honor to represent you in Congress. Thank you for the chance to update you on my work there and in Maine.

Like many here at home, I find the current partisan environment in Washington and Congress to be very frustrating. Attempts to take away people's health care, weaken environmental protections, and stoke controversy have been put ahead of more meaningful work to create jobs, help people through tough times, and give our children a better future.

Still, I have tried to find opportunities to work on issues where my colleagues across the aisle and I can find agreement. As a member of the minority party, I'm very proud that these efforts have earned several legislative victories that benefit the people of our state.

One of the most significant was passage of a Farm Bill containing many reforms I introduced to help the kind of small, diversified, family farms that we have here in Maine. These included more funding to help these farms meet the growing demand for healthy local food, as well as better insurance to fit their needs and helping SNAP recipients use benefits at farmers markets.

Another bill I introduced was signed into law, initiating a study of the York River to see if it is a good candidate for the federal Wild and Scenic Rivers program. The classification would help protect this important natural resource while potentially bringing more visitors to the area and an increased amount of federal investment for its conservation. As a member of the House Appropriations Committee, I've worked to secure other investments for the state as well, including \$20 million to replace a crumbling, unhealthy and outdated tribal school in Washington County.

But not all the work I do is from Washington. My offices in Portland and Waterville assist hundreds of constituents every year who have issues with federal agencies and programs—veterans benefits, Social Security, and Passports among them. If you have a problem where I might be of assistance, I encourage you to call (207) 774-4019. My staff and I welcome the opportunity to serve you.

Again, it's a pleasure to represent you in Congress. Please keep in touch.

Best wishes,

Chellie Pingree
Member of Congress

Washington
2162 Rayburn HOB
Washington, D.C. 20515
(202) 225-6116

Portland
2 Portland Fish Pier
Portland, ME 04101
(207) 774-5019

Waterville
1 Silver Street
Waterville, ME 04901
(207) 873-5713

Town of Gardiner
6 Church St
Gardiner, Maine 04345

Dear Friends,

Since being sworn in, I have been working to help solve our most important issues such as creating more jobs, lowering the cost to heat our homes and balancing the national budget.

In Congress, I will work to give job creators the confidence they need to start new businesses and create more jobs. It is important for Congress to continue to pass jobs bills, like the Keystone XL Pipeline Act, to get our hard-working Mainers back to work so they can put more food on the kitchen table. As your representative, I will always support legislation that will balance our national budget, reduce the high cost of energy and help create more jobs.

Secondly, I have been working, with Republicans and Democrats, to help lower the cost of energy for our small businesses and hard-working families in Maine. One of my first votes, as a member of Congress, was in support of the Keystone XL Pipeline Act and the Natural Gas Pipeline Permitting Reform Act. These bills will help increase the production and create a reliable flow of natural gas to Maine, especially the Second District.

For my first House floor speech, I asked my Republican and Democrat colleagues to join me in support of the Balanced Budget Constitutional Amendment. This Constitutional amendment will require Washington to, finally, live within their means, just like our hard-working families in Gardiner. Balancing the national budget will help end wasteful spending and help secure financial security for our kids and grandkids.

I'm honored and grateful to serve you and represent the hard-working people of Maine's Second Congressional District. If you need any help, please visit my website (Poliquin.house.gov) or call any of my offices: Lewiston (207) 784-0768, Bangor (207) 942-0583, Presque Isle (207) 764-1968 and Washington, D.C. (202) 225-6306.

Sincerely,

A handwritten signature in dark ink that reads "Bruce Poliquin". The signature is written in a cursive, slightly slanted style.

Bruce Poliquin

Visit Our Websites

www.gardinermaine.com and www.growwithgardiner.net

We encourage you to sign up to be notified by email of all city-wide announcements, projects, parking bans, city council meeting information, etc.. We also consolidated the most common requests under “Gardiner Resources”. At the request of residents, we are now offering the option to pay for taxes, sewer bills, purchase fall cleanup tickets, and even make donations to projects online. The audio/video for our meetings are available online and/or on demand if you miss the live streaming. Please follow our City Manager for the most up-to-date information if you have a Twitter account (@gardinermaine) and/or a Facebook account (<https://www.facebook.com/growwithgardiner>) .



A screenshot of the City of Gardiner website. The header includes navigation links: HOME, ABOUT GARDINER, DEPARTMENTS, BOARDS & COMMITTEES, and a search bar. The main banner features the City of Gardiner logo with the tagline 'Moving Forward' and 'THE OFFICIAL WEBSITE OF THE CITY OF GARDINER, MAINE'. To the right of the banner is a photo of a row of colorful historic houses. Below the banner, there are three main columns. The left column has a 'Gardiner Resources' section with links like 'Online Payments', 'City Council', 'Listen to Meetings', 'Forms & Documents', 'Bids & Projects', and 'Notify Me'. Below this is a 'Quick Links' section with links like 'Life in Gardiner', 'City Directory', 'Community Events', and 'Meetings & Events'. The middle column has a 'Welcome to Gardiner, ME' section with a paragraph about the city's location and history, followed by a 'Where Do I Go For ... ?' section with links to various city services and documents. The right column has a 'Gardiner News' section with a list of recent news items and a 'Meeting Calendar' section showing a calendar for March 2016. At the bottom of the page is a 'Live Video Stream' button.